

**COLLEGE TOWNSHIP REGULAR  
COUNCIL MEETING MINUTES  
Thursday, September 2, 2010**

**ATTENDED BY -**

**COUNCIL:** David W. Koll, Chair  
Mary C. Shoemaker, Vice Chair  
Forrest J. Remick, Ph.D., delayed arrival  
David P. Fryer  
Daniel D. Klees

**STAFF:** Adam T. Brumbaugh, Township Manager/Secretary  
Kent N. Baker, Township Engineer  
Robert T. Long, Jr., Finance Director  
John J. Franek, Jr., Zoning Officer  
Mark Holdren, CRPA Sr. Planner  
Mary E. Wilson, Asst. Township Secretary

**CALL TO ORDER**

Chair Koll called to order the September 2, 2010 Regular Meeting of the College Township Council at 7:00 PM followed by the Pledge of Allegiance.

**ANNOUNCEMENT:**

Chair Koll announced that Council met in executive session immediately prior to the start of this meeting for the purpose of discussing a personnel matter.

**OPEN DISCUSSION:**

None.

**SPECIAL PRESENTATION:**

**SP-1 Centre Region Parks and Recreation – K. Fogleman Presentation**

Mr. Ron Woodhead, Director, Centre Region Parks and Recreation, 1) displayed the Keystone Athletic Field Managers Organization plaque recognizing Fogleman Field as a Field of Distinction. Mr. Woodhead then presented the proposed Fogleman Field Complex plaque in honor of Mr. Kenneth C. Fogleman and requested Council's authorization to proceed with seeking quotes for its layout and mounting at the Fogleman Field Complex.

**Mr. Klees moved to authorize Centre Regional Parks and Recreation to seek quotes for the Kenneth C. Fogleman plaque.**

**Mr. Fryer seconded the motion.**

**Motion carried unanimously.**

Mr. Klees thanked Mr. Woodhead and the CRPR staff for the all of their hard work on regional parks over the past several years and further reported that the Centre Region Council of Governments closed on the acquisition of Hess Softball Field Complex in Harris Township on September 1, 2010.

### **SP-2 SR3011 East Branch Road Bridge Replacement Plans Presentation**

Mr. Tom Hazel, Project Manager, Pennsylvania Department of Transportation (PennDOT), introduced Mr. Timothy A. Bolden, P. E., Gibson-Thomas Engineering Co., and presented the plans for the East Branch Road Bridge Replacement and Stream Augmentation.

Council commented on the University Area Joint Authority (UAJA) beneficial reuse water lines; Cliffside Drive impacts; detours allowing Kissinger property to remain accessible; and requested that PennDOT look at the last 150 feet before the Cliffside Drive intersection to see if they are below the existing cartway. Council recommended that PennDOT's plan boards be put on display at the Lemont Post Office.

PennDOT agreed to loan their plan boards to College Township for their public information endeavors.

*Dr. Remick arrived at the meeting at 7:30 PM.*

### **SK-1 Terrace at Brookline Sketch Plan; Whitehall Road and Waupelani Drive; Tax Parcel 36-028-009**

Mr. Al Stewart, Sweetland Engineering, presented the Terrace at Brookline Sketch Plan, which is a 5.04-acre tract within the Borough of State College and College Township. The sketch plan reflects the addition of a two-story building totaling approximately 2,700 square feet that would lie on the College Township portion of the tract. The first floor of this building would be utilized as a maintenance vehicle garage, maintenance staff room and lavatory, while the second floor would have a garage door with grass accessway to yard maintenance equipment and would provide additional storage space. Mr. Stewart requested Council's approval of staff's review of this plan under minor plan modification standards.

Council recalled that a view easement existed on this parcel and recommended that this easement be reviewed by staff to determine whether or not this is an issue.

Council also queried the portion of the plan regarding grass up to the building on the upper level and asked if the developer might want to reconsider this to avoid that area turning into a mud hole after maintenance equipment repeatedly drive over it to get into the building. The developer would consider revisiting that element of the plan.

**Mr. Klees moved to authorize staff to review the storage/garage building at the Terrace at Brookline Village at Whitehall Road and Waupelani Drive, with the following conditions:**

1. That a determination be made relative to the view easement on the church property and whether or not that has any affect on the siting of the building;
2. That staff, after completion of review, bring it back to a regular Council meeting for further review and public comment; and
3. Research the Tussey View Condominium plan for conditions that might exist that would impact this plan.

**Mr. Fryer seconded the motion.  
Motion carried unanimously.**

#### **MANAGER'S UPDATE:**

Mr. Brumbaugh presented the September 2, 2010 Manager's Update, highlighting 1) Country Inn and Suites permits being in hand; 2) a meeting held with the Vita & Vita engineer on the South Ridge Land Development Plan's impacts to Hills Plaza Shopping Center entrance; and 3) a meeting held on August 24, 2010, with HRG and the University Area Joint Authority (UAJA) regarding the stream augmentation along E. Branch Road and its associated project cost reduction from \$2,000,000 to \$350,000.

After Council discussion, Council directed the Township Manager to contact HRG about Council's desire to speak to HRG and UAJA about the South Ridge development and to gather additional clarification on gallons-per-day going into the Kissinger Meadows wetlands.

Ms. Shoemaker suggested that the Township website should list the pesticides applied by the road crews so that residents will be advised of the products being used. The Township Manager agreed that this information would be helpful and that staff will upload the MSDS information onto the website.

#### **CONSENT AGENDA:**

- CA-1 Minutes:** Aug. 19, 2010, 2010, Regular Council Meeting.  
**CA-2 Incoming Correspondence:** /1: Letter from PennDOT, dtd Aug. 16, 2010, Regarding Speed Study on SR 3018.

- /2: Letter from Dept. of Auditor General, dtd Aug. 16, 2010, Regarding State College Volunteer Firefighters' Relief Association Audit Report.
  - /3: Letter from PennDOT, dtd Aug. 25, 2010, Approving Duck Crossing signs on SR 3011.
  - /4: Letter from PennDOT, dtd Aug 25, 2010, Denying Duck Crossing signs on SR 3018.
- Finance Director's.
- a. R-10-15, Five-Year Municipal Winter Traffic Services Agreement.
  - b. R-10-17, Food Establishment Fees and Penalties.

**CA-3 Report:**

**CA-4 Resolutions:**

Council pulled for discussion and possible action Consent Agenda Item CA-2/3.

**Mr. Klees moved to approve the September 2, 2010 Consent Agenda, minus item CA-2/3.  
Ms. Shoemaker seconded the motion.  
Motion carried unanimously.**

CA-2/3: Following Council inquiry into the size of the sign, Mr. Baker, Township Engineer, stated that College Township would be erecting a seven-foot-tall sign.

**Ms. Shoemaker moved to receive Consent Agenda Item CA-2/3.  
Mr. Klees seconded the motion.  
Motion carried unanimously.**

**OLD BUSINESS:**

**OB-1 Resolution R-10-16, 2011 – 2015 Capital Improvement Program (CIP) Acceptance**

Mr. Brumbaugh, Township Manager, reported that Council held a Special Meeting on August 30, 2010, for the purpose of reviewing and subsequently modifying the proposed 2011 – 2015 Capital Improvement Program. Resolution R-10-16, 2011 – 2015 Capital Improvement Program, accepts the CIP figures for said years and allows those figures to be utilized in the generation of the Proposed 2011 College Township Budget.

**Mr. Klees moved to approve Resolution R-10-16, 2011 – 2015 Capital Improvement Plan (CIP).  
Mr. Fryer seconded the motion.  
Motion carried unanimously.**

**NEW BUSINESS:**

**NB-1 Centre County Tax Collection Committee (CCTCC)  
- Resolution R-10-18, Authorization To Begin EIT Collection in 2011**

Resolution R-10-18, Authorization To Begin EIT Collection in 2011, authorizes the Township Manager to notify the Borough of State College of the Township's intent to utilize their services to collect the earned income tax beginning January 1, 2011.

**Mr. Fryer moved to approve Resolution R-10-18,  
Authorization To Begin EIT Collection in 2011.  
Ms. Shoemaker seconded the motion.  
Motion carried unanimously.**

**NB-2 Ordinance O-10-09, Fire Insurance Escrow**

Mr. Brumbaugh, Township Manager, presented Ordinance O-10-09, Fire Insurance Escrow, whose legislation would provide that, in certain fire losses, the insurer, having a policy with respect to such loss, would require the transfer of insurance proceeds to College Township to be used to pay delinquent taxes and other municipal claims or held as security and used to pay the total cost of removing, repairing, or securing the damaged building and providing for fees; setting forth related procedures to implement Act 93 of 1994; and providing for penalties for violations.

**Mr. Klees moved to adopt Ordinance O-10-09, Fire  
Insurance Escrow.  
Mr. Fryer seconded the motion.**

Ms. Shoemaker asked if College Township would be required to utilize any Township insurance company's services in the processing of these incidents, and staff advised that no additional insurance company involvement would be required to work between the owners' insurer and the Township.

Dr. Remick requested that staff not make it onerous on property owners.

**Chair Koll called the question.  
Motion carried unanimously.**

**STAFF AND ABC INFORMATIVES:**

SI-1: June 15, 2010 Planning Commission (PC) Minutes – Dr. Remick noted the lag time between this PC meeting and when Council received the minutes in their packets. Staff advised that several PC meetings were cancelled, at which the minutes would have been approved. Council directed staff to forward draft Planning Commission Minutes to Council

when PC meetings are cancelled and minutes are not able to be approved. This enables Council to keep current with PC activities.

**OTHER MATTERS:**

1. Ms. Shoemaker reported that she attended the PSU Master Gardeners' Rain Barrel seminar on Saturday, August 28, 2010, in Patton Township and felt this was very worthwhile training.
2. Mr. Brumbaugh advised that College Township was being requested to provide several additional appointees to the next phase of the Centre County Gas Emissions Pilot Project and recommended Mr. Ben Eltz as the first appointee to that Phase II assignment.

**Mr. Fryer moved that Mr. Ben Eltz be appointed to the Centre County Gas Emissions Pilot Project Phase II Review, term to expire at the conclusion of the Phase II review.**

**Dr. Remick seconded the motion.**

**Motion carried unanimously.**

**COMMITTEE REPORTS:**

None.

**ADJOURNMENT:**

**Mr. Fryer moved to adjourn the September 2, 2010, Regular College Township Council Meeting.**

**Mr. Klees seconded the motion.**

**Motion carried unanimously.**

Chair Koll adjourned the September 2, 2010 Regular College Township Council Meeting at 8:35 PM.

Respectfully submitted,

*Adam T. Brumbaugh*

Adam T. Brumbaugh  
Township Manager/Secretary