

**COLLEGE TOWNSHIP COUNCIL**

**SPECIAL MEETING**

**AUGUST 4, 1981**

**12:00 NOON**

**A G E N D A**

1. Award bid on Lemont Post Office Building.
2. Any other business that may legally come before Council.

COLLEGE TOWNSHIP COUNCIL

SPECIAL MEETING

AUGUST 4, 1981

The Chairman called the Special Meeting to order at 12:00 Noon, August 4, 1981, in the College Township Municipal Building, for the purpose of awarding the bid for the Post Office Building in Lemont.

Members present: Donald E. Bailey, Gale L. Dargitz,  
J. Carroll Dean, Herbert W. Stewart,  
and Dolores A. Taricani

Others present: Architect Robert Hoffman  
Contractor Paul R. Spearly  
Chairman Chris Exarchos - Post Office Construc-  
tion Committee

Absent: Secretary-Manager Elwood G. Williams, Sr.

Mr. Hoffman informed Council that he had reviewed the low bid submitted by Mr. Spearly and all specifications had been met.

Mr. Dean moved that Council award the bid to Paul R. Spearly & Sons, being low bidder in all categories. Dargitz seconded the motion. The motion was carried unanimously.

All other bid bonds are to be returned to the bidders. The contract is to be prepared for signature by authorized officials. Mr. Hoffman said he could prepare it in one day's time. When it is finished, he will drop it off at the Township Solicitor's office for his review before signing takes place. Insurance for the proposed building is to be obtained before the signing.

Mr. Dean asked if any architectural profile had been released to the paper yet? Response was that nothing had been given except the sketch at the beginning of the project. Council felt one should be submitted to be released at the time the writeup appears on the groundbreaking ceremony, since inquiries have been received as to what the building would look like when completed.

The Manager is to proceed to finish up the paperwork for procurement of the loan from Farmers' Community Bank.

The Manager is to review the work in progress with the Architect from time to time. Also, Mr. Hoffman felt if something should come up during construction, that it should be cleared through him by the Manager so the contractor has only one person to deal with and avoid confusion.

When payments are to be made to the contractor during construction, requests for payment should be submitted in time for Council to review before approval at their next regular meeting since the payments will be in excess of the amount set for approval by the Manager.

Exarchos asked if there was any further need for the Construction Committee? Council felt the Committee should not be disbanded until the building is occupied and the landscaping is done.

There were no further questions or remarks made concerning the bid awarding.

Mr. Bailey asked for a volunteer to fill in for him at the COG Finance Committee Meeting to be held on Thursday, August 13, as he will be out of town. Gale Dargitz volunteered.

Bailey moved and Dean seconded the motion that the meeting be adjourned. Motion carried unanimously.

The meeting adjourned at 12:25 p.m.

Respectfully submitted,

Beulah Houser  
Acting Secretary in Mr. Williams'  
absence