

COLLEGE TOWNSHIP COUNCIL

REGULAR MEETING

JUNE 14, 1984

A meeting of the College Township Council convened at 7:30 pm on Thursday, June 14, 1984, in the College Township Municipal Building.

Members present: Gale L Dargitz, Max E Hartswick, Fred E Smith, Herbert W Stewart, and Dolores A Taricani - Chairman

Others present: C Thomas Lechner - Manager
Robert L Hayden - Treasurer

PUBLIC HEARINGS1. IDA Funding Application - Gary and Judith Moyer

After swearing-in Gary Moyer, Taricani asked him to present his reasons for application for IDA Funds. Moyer said their proposed facility, to be located in CATO Park, would serve Lion's Pride and their two other stores outside the local area in customizing their company products. Had zoning not caused problems, the new business would have been located on Moyer property in Patton Township. As it is, Moyer said the projected employment of the project will be 14 full-time positions (eight newly-created ones) and will be large enough to eventually support five or six stores, should their business expand.

Dargitz then moved and Smith seconded that Council grant the IDA Certificate of Approval to Gary and Judith Moyer. The motion carried.

2. Ordinance 84 - Authorization of the Microfilming of Maintenance Records

Taricani reminded Council that this issue had been discussed at a previous meeting. After a brief discussion, Smith moved that Council approve Ordinance 84, allowing the Centre Region Code Office to microfilm the plumbing, electrical, fire and property maintenance records. After Hartswick's second, Council approved the motion.

The public hearing was then closed. Hartswick moved, Smith seconded. Taricani called to order the regular meeting.

OPEN DISCUSSION

None.

APPROVAL OF MINUTES

Smith asked that the May 24, 1984 Minutes on Page 4, Paragraph 2 be corrected to read as follows: ". . . the 10 percent ration gives the market value of \$80,000." With that correction the Minutes of the May 10, 1984 meeting and the May 24, 1984 meeting were approved. Hartswick moved, Dargitz seconded.

60

MANAGER'S UPDATE

Smith inquired about a response to a May 10, 1984 item, that a developer be responsible for providing the property deed to bring an easement into alignment. Lechner replied that this action must be done before occupancy is allowed, but at this point he had no new information.

Smith also asked about the outcome of the Central PA Health Systems Agency Hearing concerning the selection of a nursing care facility for the region. Lechner said he attended the hearing at which the applicants testified at great length. The Agency felt they could not render a decision because of the late hour and having two applicants instead of the usual one they tabled the issue until the June 19th meeting.

FINANCIAL REPORT

Dargitz moved and Stewart seconded that the Financial Report be accepted as distributed. However, Dargitz also mentioned that Miscellaneous (Item 380) showed a higher amount than the budget indicated. Taricani added that last month's statement, which was correct, did not reflect the total income. Lechner emphasized the time lag causes fluctuations from month to month in recording Township finances. Council then unanimously approved the May Financial Report.

CORRESPONDENCE

1. College-Harris Joint Authority Authorization of Study for Dr. Thora Hardy

A copy of a letter dated June 5, 1984 was received by Thomas Lechner from David Allison, Executive Secretary of the College-Harris Joint Authority, to Uni-Tec's Thomas Songer confirming that the Authority will review Uni-Tec's 1979 study of the cost to provide sewer service to Dr. Thora Hardy's property. He stated the study will not exceed \$500.

2. Trees and Sidewalks for Lemont

A letter dated June 6, 1984 was received from Ronald Smith inquiring about action on his request a year ago for more trees and sidewalks for downtown Lemont. (On the reverse side of Smith's letter, Lechner listed action taken on the request.)

Solicitor Reed McCormick reviewed points he felt needed to be addressed:

1. Since Pike Street is a State road, where would the trees and sidewalks be located in regards to the State right-of-way?
2. What is the status of a Township takeover of that section of road from the State?
3. If the Township does take over Branch Road or Pike Street, what width of the right-of-way will be the Township's responsibility?
4. What is the Township's role in providing parking along Pike Street?
5. Will Council create an ordinance assessing property owners for sidewalk and shade tree improvements?

Taricani said she supported the ideas for these improvements, but Council should remember these services are not provided elsewhere in the Township and without a Shade Tree Commission, etc., the Township would need assistance in bringing about these improvements. The chairman also emphasized that they were only hearing from one person in the community; they needed to know the concerns of the other residents.

Lechner said some people actually feel things should stay as is. Other residents who have sidewalks complain that the mature trees uproot and destroy the sidewalks.

Dargitz inquired about legal aspects, asking if sidewalks would be on private property or the State right-of-way.

McCormick advised having a study done to describe what is actually entailed in installing the sidewalks (such as how extensive cutting tree roots will be, etc.) McCormick said he also needed to have the edge of the sidewalk defined; then added when Council decided what would be done, he could render concrete advice.

Taricani then asked that a letter be written to Mr. Smith saying that Council had not forgotten the issue and citing the facets of the problem just discussed such as controlling the right-of-way and legalities involved. She added that Smith should be instructed to contact the Lemont Village Association about the possibility of conducting a town meeting during a portion of a Council meeting. Taricani also asked Lechner to contact the State for information on the rights and limits of the Township for putting sidewalks and trees on the State right-of-way.

3. Cable TV Survey

A letter dated May 17, 1984 was received from Borough Mayor Arnold Addison asking community leaders to answer an attached survey for exploring the possibility of establishing a local programming channel. The survey's purpose is to identify communication needs of local organizations and to identify interest in the project. Taricani said each Council member can fill out the survey form and mail it.

PLANS FOR APPROVAL

1. Rick Himes' Preliminary-Final Two-Lot Subdivision Plan

Alan Stewart from Sweetland Engineering presented the plan and explained the subdivision concerned a wooded lot that Mr. Himes would like to subdivide in half.

Lechner emphasized that there was a request that the Township Engineer check on the easement to see if it could contain water generated by a "hundred year storm."

Stewart said he had checked with the Township Engineer who also expressed concern over the drainage way although usually it received very little water due to sinkholes and ponds located on higher elevations above the drainage way. Stewart said they widened the drainage way out to 50 feet through a flattened area.

Another point of concern was that the private stone road was on a higher than natural grade, giving a coning effect in the area. Stewart said they shot contours

into the field to determine how much water would back up before it topped the road. To contour that, they flaired out the problem area to 100 feet at the property line.

Answering a question from Dargitz concerning building on an easement, Songer stated that builders are not allowed to encroach in the drainage way.

After more discussion, Hartswick moved that Council approve the Preliminary-Final Two-Lot Subdivision Plan of Rick Himes, revised June 13, 1984. After Dargitz's second, the motion carried.

2. The Ellis F. Houser Preliminary-Final Resubdivision Plan for Lots 6 and 7

Uni-Tec Engineer Tom Songer explained this subdivision plan would combine two lots along Short Street. The lots are located behind stores on the Benner Pike -- Long John Silvers, S & H Green Stamps, etc. He added that primary access will be off Gerald Street.

Dargitz then moved that Council approve the Resubdivision of Lots 6 and 7 Ellis F. Houser, revised May 22, 1984. With Hartswick's second, the motion carried.

BUSINESS

1. Penn Hills PRD - Updated Phasing Schedule

Taricani explained the phasing schedule was required annually and Council had only to receive it and file it in the record.

2. Clover Highlands Associates Request for a Public Hearing on PRD Master Plan

Songer said the present PRD Master Plan had changed considerably from the one originally approved. The intent of development now is oriented toward the elderly with duplexes, townhouses, and garden apartments along with office buildings (probably for medical personnel) buffering the By-pass.

Songer continued saying they were asking for plan approval from the Planning Commission on June 28, and assuming that was forthcoming, they would like to have the public hearing scheduled for July 12, 1984.

Council discussed how and when to have the public hearing and decided to schedule it with the July 12th meeting, allotting a specified segment of time such as an hour. If more time is necessary, it can be continued at a later date without re-advertising.

3. Request from Mitchell Enterprises to Extend the Time Limit for Subdivision Redesign

Katharine Mitchell, Vice-President for Mitchell Enterprises, was present to support her written request for a one-year time extension after the By-pass completion to submit their subdivision redesign.

Lechner asked for a clarification as the terms of when the By-pass is actually completed and suggested it was when the concrete was in place.

Taricani didn't feel there was a problem in defining the exact By-pass completion date since the developer would redesign the subdivision as quickly as possible to sell the lots.

Smith then moved and Stewart seconded a motion to grant Mitchell Enterprises an extension of time not to exceed one year after the By-pass completion in order to submit the redesign of the Branch Road Village Subdivision. The motion unanimously carried.

4. Resolution 102 - Authorizing Township's Share of the CATA Budget

Stewart inquired about last year's figure which was then determined to be \$12,789. The 1984-85 Township portion will be \$13,789. Lechner said \$912 of the 1984-85 share would be allotted for capital expenditures.

Council then voted unanimously to approve Resolution 102 authorizing \$13,789 to be used as College Township's share of the CATA budget. Smith moved, Hartswick seconded.

5. Resolution 103 - Approving the Parking Lot Design and Authorizing Funding

Lechner presented an engineering plan prepared by PennDOT of the work to be done around the Municipal Building because of By-pass construction. He said PennDOT's responsibility in the project is to build the private drive into the middle of the new parking lot. The drive then takes a right angle and ends below the existing parking lot. The Township's responsibility is to build 18-foot stalls in the new lot, each 10 feet wide.

However, Lechner said PennDOT was willing to construct the Township's share of the parking lot in exchange for \$7,124. He added that it was only the bituminous roll-over type curb that they would not be installing. Extra work that PennDOT will be doing is installing a guard rail by the bank, rebuilding a storm basin, seeding an area to be landscaped, grading, putting in a service road and, of course, deeding the land behind the Municipal Building to the Township. PennDOT already purchased a small piece of land near the creek they must take for the By-pass.

Dargitz commented that the Township was receiving a great deal for \$7,124. Taricani stated that Lechner deserved recognition for the amount of work he had done to bring this about.

Hartswick moved that Council approve Resolution 103 as presented by the Manager. With Smith's second the motion was unanimously approved.

6. Advertisement of Speed Timing Devices

Little discussion took place. Taricani said Council had a model ordinance available. Smith mentioned that the decision concerning the use of speed timing devices was being appealed to a higher court. He asked if Council should wait for the outcome.

Dargitz, however, felt there was no harm in having the ordinance in place. Smith agreed and Taricani asked the Manager to advertise the ordinance.

COMMITTEE REPORTS

Codes Smith said the Codes Committee has scheduled a hearing for June 25, 1984 on proposed changes for the BOCA Codes. Centre Region Building and Housing Code Board of Appeals will screen suggestions and present them to the COG Forum. Smith added that the Code Committee will make recommendations on private housing also.

Smith also reported that there was a request at the last Forum that two members representing OTIS be appointed to the CRB&HCBA. After some discussion, Smith moved that Council recommend the appointments of Mark Foley and Susan Lloyd to the CRB&HCBA, contingent upon positive action of the other municipalities. With Dargitz's second, the motion carried.

Personnel Committee

Dargitz reported that the Personnel Committee is revising job descriptions for department heads and employees.

Executive Committee

Taricani said the Executive Committee did not meet due to insufficient agenda.

Public Safety

Stewart said this committee received an update on the Regional Police Study. Discussion also focused on sprinkler systems and the price of sprinkler heads. Those used in College Township were thought to be extra-ordinarily high in price compared with others used in the Region. They plan to check the P.U.C. for regulations on the various companies around this area.

OTHER BUSINESS

Speed Limit on Boalsburg Road

Taricani said she received a call from a resident who said he asked PennDOT to reduce the speed on Boalsburg Road, they instructed him to ask Council to request a study from PennDOT in order to reduce the speed limit. The resident also said the traffic volume had increased as well as the traffic speed - especially truck traffic. Lechner said he had asked the police to extend their patrol to that area.

Discussion took place regarding the status of the Pike Street Turnback. Lechner said he had not received any more information since last fall. (PennDOT had offered College Township \$28,000 to be used for repairs if the Township would take over the road. PennDOT had not completely replied to a cursory report on repair necessary on the road.) Dargitz asked for an update from PennDOT on the status of Pike Street.

Smith then moved and Hartswick seconded that Council request PennDOT to do a traffic study regarding the situation with the purpose of considering reducing the traffic volume and speed limit on Boalsburg Road. The motion carried.

ANNOUNCEMENTS

Lechner announced a meeting of the Centre Region Building and Housing Code Board of Appeals to review the proposed BOCA Code Changes, June 25, 1984. Lechner said he was placing packet of the proposed changes on the table for the public or Council's review.

ADJOURNMENT

With no further business to come before Council, Smith moved and Stewart seconded adjournment at 8:55 pm.

Respectfully submitted,

C Thomas Lechner
Secretary

CTL:jh:key

MANAGER'S UPDATE

MEETING HELD MAY 10, 1984

1. A letter be sent to the Township IDA on behalf of Council, thanking them for the interest and future participation in the Township Building's proposed parking lot and relocated front entrance.

RESPONSE: Letter was sent on May 11, 1984

2. Follow up on Motion that the Developer be responsible for providing the property deed necessary for bringing the easement into a uniform alignment.

RESPONSE: _____

3. Township write a letter to Canadian Pacific signed by the Council Chairman, directing them to inform their tenants that their employees are required to park in the new parking lot located behind the stores to be constructed.

RESPONSE: Letter was sent on May 22, 1984

MANAGER'S UPDATE

MEETING HELD MAY 28, 1984

1. Send a letter to the Central PA Health Systems Agency communicating the information - Brookline Retirement Village has met all the Township's planning and zoning requirements, and inquire about the time of the meeting when each firm will present its case before the Agency.

RESPONSE: Letter was sent May 28, 1984 and a copy was hand carried by Cliff Coldren.

Also the hearing was held May 29, 1984 at 2:30 pm. The Manager testified and made himself available to answer any questions.

2. Send a letter to the College-Harris Joint Authority communicating Council's endorsement of the cost-benefit study for extending the sewer to the Hardy property and other properties in that area (Old Houserville Road).

RESPONSE: A telephone call was held May 28, 1984, with Dave Allison to communicate the Council's endorsement, and a letter was sent May 30, 1984, as a follow up.

3. Advertise for a public hearing to consider the proposed ordinance - authorizing the Code Administration to destroy documents after they have been microfilmed.

RESPONSE: A legal notice was advertised May 30, 1984 for proposed Ordinance #84.

COLLEGE TOWNSHIP FINANCIAL REPORT

Cash Position for the 5 months ended 5/31 1984

		<u>CURRENT</u> <u>MONTH</u>	<u>YEAR TO</u> <u>DATE</u>
BEGINNING:			
Cash	<u>5,171</u>		
Investments	<u>87,005</u>		
Accounts Receivable	<u>165</u>		
LESS Accounts Payable	<u>9,731</u>		
Fund Equity		<u>82,610</u>	
Revenues		<u>216,182</u>	<u>469,394</u>
Total Available for Appropriation		<u>298,792</u>	
LESS Expenditures		<u>69,742</u>	<u>299,265</u>
ENDING:			
Cash	<u>5,786</u>		
Investments	<u>232,831</u>		
Accounts Receivable	<u>165</u>		
LESS Accounts Payable	<u>9,731</u>		
UNAPPROPRIATED FUND EQUITY		<u><u>229,051</u></u>	

COLLEGE TOWNSHIP FINANCIAL REPORT

BUDGET AND ACTUAL APPROPRIATIONS - ALL FUNDS for the 5 month(s) ended 5/31 1984

AC'T.	CLASSIFICATION	1983		1984					
		BUDGET 1983	ACTUAL Y-T-D	BUDGET 1984	ACTUAL MONTH	ACTUAL Y-T-D	BUDGET REMAIN. for '84	PROJECT. REMAIN. for '84	ACTUAL + to '84 BUDGET
	ASSETS								
100	Beginning Cash	\$ 31,485	\$ 31,485	\$ 58,810	\$ N/A	\$ 58,810	\$228,939	\$	\$
	REVENUES								
300	Taxes: Property	152,304	110,598	162,804	101,349	124,570	38,234		
	Enabling	312,000	144,512	324,500	32,137	179,112	145,388		
320	Licenses & Permits	190	1,268	5,500	300	3,791	1,709		
330	Fines & Forfeits	41,000	17,200	44,000	3,600	16,889	27,111		
340	Interest & Rents	25,900	10,310	30,300	3,863	13,037	17,263		
350	Intergovern. Revenues	137,659	93,662	151,265	73,660	102,686	48,579		
360	Charges for Services	28,788	14,579	38,150	1,186	14,950	23,200		
380	Miscellaneous	7,022	1,461	1,800	87	14,359	(12,559)		
	TOTAL REVENUES	\$704,863	\$393,390	\$758,319	\$ 216,182	\$469,394	\$288,925	\$	\$
	TOTAL AVAILABLE for APPROPRIATION	\$736,348	\$424,875	\$817,129	\$ N/A	\$528,204	\$517,864	\$	\$
	EXPENDITURES								
400	Gen. Gov't.: Administ.	\$109,880	\$ 49,775	\$119,380	\$ 9,882	\$ 45,791	\$ 73,589	\$	\$
	Tax. Coll.	41,355	17,421	44,340	3,048	17,940	26,400		
	Sub-Total 400	151,235	67,196	163,720	12,930	63,731	99,989		
410	Public Safety:								
	Police	178,003	73,941	195,845	16,412	82,299	113,546		
	Fire	26,865	13,448	31,565	4,882	14,925	16,640		
	Planning & Zoning	27,225	12,814	30,155	6,039	14,246	15,909		
	Sub-Total 410	232,093	100,203	257,565	27,333	111,470	146,095		
420	Health & Welfare:								
	Sanitation	1,000	229	1,000	-0-	1	999		
430	Highways:								
	General Maintenance	45,000	45,431	61,311	5,665	20,428	40,883		
	Snow Removal	24,770	7,271	26,635	-0-	21,353	5,282		
	Traffic Signals	5,800	1,127	13,650	245	2,117	11,533		
	Street Lights	8,760	3,579	8,900	716	3,512	5,388		
	Highway Maintenance	50,300	3,215	50,540	961	15,255	35,285		
	Construction Proj.	40,790	2,723	25,535	-0-	-0-	25,535		
	Sub-Total 430	175,420	63,346	186,571	7,587	62,665	123,906		
440	Transportation:								
	Transit System	18,168	10,758	12,725	-0-	6,060	6,665		
450	Culture Recreation:								
	Parks & Recreation	41,625	20,312	43,283	10,696	21,392	21,891		
	Libraries	24,889	12,194	28,913	7,228	14,456	14,457		
	Senior Citizens	6,171	1,363	5,738	1,435	3,439	2,299		
	Sub-Total 450	72,685	33,869	77,934	19,359	39,287	38,647		
470	Debt Service:								
	Principal & Interest	17,262	5,275	16,646	1,011	5,055	11,591		
	Miscellaneous:								
	Employee Benefits	37,000	6,563	42,158	1,522	10,996	31,162		
	TOTAL EXPENDITURES	\$704,863	\$287,439	\$758,319	\$ 69,742	\$299,265	\$459,054	\$	\$
	REMAINDER for APPROPRIATION	\$ 31,485	\$137,436	\$ 58,810	\$ N/A	\$228,939	\$ 58,810	\$	\$

COLLEGE TOWNSHIP CASH FLOW REPORT
 @ MAY 31, 1984
 Based on 1983 monthly flow percentages

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
Cash-Beginning Balance	58810	29710	59610	14010	15910	16710	16010	14710	19710	19710	19010	114010
Plus-Projected Revenues	60000	55800	27200	215500	57400	46000	87200	43200	38700	68500	46700	24300
Less-Projected Expenditures	88900	55100	37300	16000	49100	47500	98500	42600	40800	77200	49700	81500
Cash-Ending Balance	29910	32610	18010	15910	16710	140210	149110	129710	12610	119010	116010	53810

CURRENT MONTH			YEAR-TO-DATE		
Estimated	Actual	Actual Over (Under)	Estimated	Actual	Actual Over (Under)
157210	84610	72600	58810	58810	
57600	216182	158582	409600	469394	59794
44100	89742	45642	800700	277955	522745
167710	227050	61340	167710	1728946	61236

Excaptions

- Ⓐ Liquid Fuel Allocation - Received April 14, 1983 and not until May, 1984 (23,660) and real estate tax timing differences (213,000)
- Ⓑ 2nd quarter Regional Programs in April, 1983, but paid in May, 1984
- Ⓒ Voluntary contributions (13,975), increase in interest earnings and licenses (3400), increase in real estate tax collections (1,500) and earned income tax collections (27,000)