

COLLEGE TOWNSHIP COUNCIL
REGULAR MEETING
MAY 14, 1981

A G E N D A

CALL TO ORDER

OPEN DISCUSSION (15 Minutes)

MINUTES OF PREVIOUS MEETINGS (4/16 & 5/4/81)

UPDATE INFORMATION

TREASURER'S REPORT

CORRESPONDENCE

PLANS FOR APPROVAL:

- (1) Robert P. Vernon Subdivision - Preliminary and Final Plan

BUSINESS:

- (1) Review Work Program for 1981 - Taricani
- (2) Adoption of C.A.T.A. Budget for 1981-82
- (3) 1981 Capital Improvements - College Township Parks & Recreation Committee
- (4) Request opening the section of Gerald St. which was barricaded when new section of Gerald St. was opened opposite Struble Rd. - Cal Zimmerman
- (5) Report on Lemont Post Office
- (6) U.S.D.A. Soil Conservation Services Re: Use of Bldg. for several meetings per year.
- (7) Appointment to Regional I.D.A. Committee
- (8) Letter of Resignation of Don Girouard from Parks & Recreation Committee
- (9) Appointment of Larry Breon to replace Don Girouard

ANNOUNCEMENTS

ADJOURNMENT

COLLEGE TOWNSHIP COUNCIL
REGULAR MEETING
HELD MAY 14, 1981

Chairman Taricani called the meeting to order at 7:35 p.m. in the College Township Municipal Building.

Members present: Donald E. Bailey, Gale L. Dargitz, J. Carroll Dean, Herbert W. Stewart, and Dolores A. Taricani

Others present: Manager Elwood G. Williams, Sr.
Treasurer Robert L. Hayden

1. Mt. Nittany Terrace Subdivision, Block 3 (Storm Water Drainage System). Chairman Taricani explained because of the importance that the Township Engineer be present for discussion of this matter and the necessity that he also be at another meeting, this matter was being addressed early in the meeting.

David Sweetland, Township Engineer, outlined for Council the the path run-off water currently takes in the area in question and pointed out to Council what responsibility, in his opinion, the Township assumes for storm water once a subdivision is approved.

Tom Songer, Engineer for the Developer, explained the proposed storm water system for the subdivision. He outlined conversations he had with the Soil Conservation Service relative to developing an adequate run-off system and their advice that "common sense" be used in making adequate provisions for the run-off water in this development. Mr. Songer indicated the system would be monitored to be sure it was functioning properly. If, in the future, it was found the system did not provide adequate run-off capability for the area, the Developer would make modifications to the system. Chairman Taricani asked if this statement would be made a part of the plan. Mr. Songer indicated it could be. Mr. Dean suggested Council have the Solicitor prepare a hold-harmless agreement to be signed by the Developer and attached to the subdivision plan which relates to subsequent development.

Discussion followed on some misunderstandings between the Township Engineer and the Developer.

Mr. Dean moved that Council obtain a Hold-Harmless Agreement from the Township Solicitor to be signed by the Developer which relates to the existing proposed development, Mt. Nittany Terrace, Block 3, dated March 18, 1981, revised May 6, 1981, plus any future planned development related to this particular existing development and that Council have that agreement signed by the Developer prior to approval of the Final Plan. Mr. Bailey seconded the motion and it was carried by the four members present. (Mr. Dargitz was out of town and had not arrived as yet.)

OPEN DISCUSSION

1. W. E. Esber, Owner of property at 1001 E. College Avenue, indicated he had received a request to use the building formerly a fruit stand on his property for a consultant's office. Mr. Esber informed Council the request was made by Mr. Bartell and the fields of consulting included institutional and local government. Mr. Esber asked Council if this would be a "limited commercial use" which would be permitted in a "University District".

Council felt this question could be answered by the Zoning Officer but Mr. Esber indicated the Zoning Officer had referred him to Council. Council discussed the various uses permitted in the "University District". Council asked Mr. Williams to have the Zoning Officer consult with the Township Solicitor on this matter and clarify whether or not this was a permissible use.

2. James McDonel asked the status of the Township acquiring land for a second access from the H. O. Smith Development onto Oak Ridge Avenue. Chairman Taricani explained the property owner had presented Council an offer of sale but that Council felt the asking price for the land needed for the access was too high.

MINUTES

1. Minutes of April 16, 1981, Regular Meeting. Correction as follows:

Page 6, add "and also requested David Allison to review the the engineering problems and difficulties related to installing sewage pumps in these three residences." to the end of the paragraph which begins "After some discussion....".

Mr. Bailey moved the minutes of April 16, 1981, be approved as corrected. Mr. Stewart seconded the motion and it was carried unanimously.

2. Minutes of May 4, 1981, Special Meeting.

Mr. Dean moved the Minutes of May 4, 1981, be approved as distributed. Mr. Bailey seconded the motion which was carried unanimously.

UPDATE

1. Mr. Williams reported that David Allison had indicated he and David Sweetland had checked the septic systems of White, Licastro, and Luxi and discussed the sewage pumps with these property owners. Mr. Allison indicated they would have a report to Council for Council's next Regular Meeting.

2. Mr. Williams reported Robert C. Folwell has agreed to serve on the Environmental Advisory Council and was sent a letter informing him of his appointment. A copy of this letter was also sent to Richard Kurtz, Chairman of the Environmental Advisory Council.

3. Mr. Williams indicated that relative to the traffic signal at East College Avenue, Struble Road, and Gerald Street, he has been advised by the PennDOT District Office, at Clearfield, that the Federal people in Harrisburg have advised them the traffic signal is eligible for 100% Federal Funding. The Clearfield Office is proceeding along those lines to obtain the funding for the signal; however, it will probably be early next year before the traffic signal gets installed.

4. Mr. Williams reported the purchase of the ConRail land in Lemont has been completed as of 5/12/81. The land now belongs to College Township and the deed has been taken to the Recorder's Office to be recorded.

5. Mr. Williams reported receipt of the opinion from Reed McCormick in regards to the Transfer Tax Ordinance, particularly in transfers from Grandparent to Grandchild. Copies of the letter from Mr. McCormick were in Council's Meeting package.

Mr. Dean questioned whether or not Mr. McCormick's opinion had addressed all circumstances that could occur particularly the transfer from Grandparent to Grandchild. Council asked Mr. Williams to check this question with Mr. McCormick and also the question of whether or not this was legal under Act 411.

6. Relative to Article 7, Safety & Maintenance of the draft Sign Ordinance, Mr. Williams talked to Mr. Beitz about this Section as to whether the Building Code applies to this Section. The answer is YES if the sign ties into the structure portion of the building. All free standing signs, if lighted, must comply with the Electrical Code.

7. Relative to the Revenue Sharing Audit, Mr. Williams reported on March 16, 1981, a letter was received from Jack Johnson, Supervisory Auditor of the Office of Revenue Sharing, to Mr. Dean, informing him of what had to be done to make our audit meet the requirements of the Revenue Sharing Act. Mrs. Taricani replied to Mr. Johnson's letter and informed him that Mr. Lechner, our Controller, is presently consulting with a Certified Public Accountant and the Township will submit the report by May 20, 1981 with the additional information Mr. Johnson has requested.

On May 14, 1981, a letter was received from Judith A. Denny, Acting Director, Office of Revenue Sharing, indicating the Township's audit reports submitted are unacceptable to the Office of Revenue Sharing (ORS) because the audit was not performed in accordance with generally accepted auditing standards. Accordingly, she proposed that the situation be corrected in one of two ways:

- (1) The reports which were unacceptable be rendered a second time by the Township's Controller correcting the deficiencies noted or a second year, either 1977 or 1979, would be accepted. The examinations made, and reports with the correct formats would be rendered. This is to be submitted no later than September 30, 1981.
- (2) Arrange for an Independent Audit of all funds and a Compliance Audit, acceptable to ORS to be performed for fiscal year ended in 1980 and correcting the deficiencies noted by ORS in the Township's prior submission. This also must be forwarded to ORS no later than September 30, 1981.

Mr. Williams has informed Judith Denny, Acting Director of Revenue Sharing, that College Township has elected to go with the 1st plan by correcting the deficiencies that are requested in the report submitted for the year 1978. Mr. Lechner is re-submitting the audit for the year of 1978 with the additional information requested by Mr. Johnson.

Chairman Taricani explained briefly how this situation with the Revenue Sharing Report had come about.

8. Mr. Williams reported that three copies of the Asset Study had been received and copies would be circulated to Council Members.

TREASURER'S REPORT

Treasurer Robert L. Hayden reviewed for Council the information in the Treasurer's Report for April 1981.

Mr. Bailey moved the Treasurer's Report for April 1981, be accepted. Mr. Dargitz seconded the motion which was carried unanimously.

PLANS FOR APPROVAL

1. Robert P. Vernon Subdivision, Preliminary and Final Plan. Tom Songer, Uni-Tec Engineers, reviewed the plans for Council indicating as suggested by the Planning Commission a note relative to removal of the existing shed and garage was attached.

Mr. Dean moved Council approve the Preliminary and Final Plan for the Robert P. Vernon Subdivision dated 8/7/80, revised 4/23/81. Mr. Bailey seconded the motion and it was carried unanimously.

BUSINESS

1. Review Work Program for 1981. Chairman Taricani postponed consideration of this Agenda item.

BUSINESS (Continued)

2. Adoption of CATA Budget for 1981-82. Chairman Taricani briefly reviewed a letter from the Nittany Mall Merchants encouraging Council to continue to support the current level of bus service and a letter from Mr. Oversier to Mr. Dargitz regarding the "C" bus route.

James McDonel, College Township's Representative to CATA, and Paul Oversier, General Manager of CATA, were present to answer Council's questions.

Discussion followed on the planned evaluation of various bus routes and overall evaluation of the bus system, classification of the system, numbers of passengers and size of buses, estimates of cost per rider on the routes operating in College Township, and the practicality of continuing a route where there are seemingly few riders. A few members of the audience commented on the usage of buses and expressed their desire that the current level of service be maintained.

Mr. Bailey moved Council adopt the CATA Budget for Fiscal Year 1981-82 with College Township's share of \$10,378. Mr. Dean seconded the motion. The motion was carried with four votes in favor (Bailey, Dargitz, Dean, and Taricani) and one opposing vote (Stewart).

Mr. Dean expressed concern about the standardization of the form (resolution) provided by CATA for the Township to sign indicating their support of the budget inasmuch as it did not follow the format of the Township's resolutions. Mr. Oversier explained the standardization was necessary to facilitate processing of grant requests at the Federal level. After a brief discussion, Council determined a formal Township Resolution was not necessary in this instance and saw no problem with signing the document provided by CATA indicating College Township's commitment to provide financial support for CATA.

3. 1981 Capital Improvements - College Township Parks & Recreation Committee. James Winck, Chairman, Parks & Recreation Committee, reviewed the improvements included in the Capital Improvements List for 1981 submitted by the Township Parks & Recreation Committee May 1, 1981:

Dalevue Park: Completion of project including water line installation, tree row planting, gravel road and parking area, possibly few picnic tables.

When these improvements are completed, Mr. Ayer will have a sign installed identifying the Park.

Mountainside Park: Printing of Nature Trail Booklet (1,000 copies), 4" x 4" x 3" posts for marking Nature Trail, three picnic tables and a grill, clearing so that park can be mowed.

Slab Cabin Park: More gravel in driveway.

Spring Creek Park: Construction of ice skating area, swinging gate barricade for entrance road off Houser-ville Road.

Mr. Winck also reviewed "Suggestions to be made by College Township Council for major capital improvements which the Committee had outlined.

1. Immediate resurfacing (not just painting or sealing) of tennis courts at Spring Creek Park. Courts need to be leveled to smooth out irregularities in surface, and then resealed and painted.
2. Construction of a pavillion at Spring Creek Park on the other side of the creek.

Mr. Winck pointed out that since this is a Regional Park and is used by the whole Centre Region community, plus Penn State University groups, the Committee suggests that other jurisdictions help with funding.

Mr. Winck provided information on which projects the CETA workers would be responsible for and which ones the Township crew would be responsible for. He also outlined the supervision of the work and workers.

Mr. Dean commented on the regional parks concept. Discussion followed on various aspects of this concept. Chairman Taricani felt this was a subject that needed further consideration and asked Mr. Williams to set up a work session of the Township Parks & Recreation Committee and Council to discuss this further.

Mr. Dargitz moved the Capital Improvements List for 1981 submitted by the College Township Parks & Recreation Committee May 1, 1981 be approved. Mr. Bailey seconded the motion and it was carried unanimously.

4. Request opening the section of Gerald Street which was barricaded when new section of Gerald Street was opened opposite Struble Road. Tom Songer, representing Calvin Zimmerman, reviewed the plan of the site for Council indicating a restaurant is the proposed use of the property. Mr. Songer pointed out this is a difficult site as far as ingress and egress from the site is concerned and explained their reasoning for proposing an entrance onto the property off East College Avenue.

Mr. Dean suggested that other solutions may be to construct a service road from traffic signal through the Houser Development or have entrance to the proposed restaurant only from Gerald Street and exit only onto East College Avenue. Discussion followed on other suggestions and safety and on the factors considered when the road was barricaded.

Council did not feel they were ready to have these barricades removed. Chairman Taricani suggested that the records on this subdivision be checked for the reasoning used to close the road and whether the intent was to restrict the road to be used as access only for residential purposes or if it could be used as a business access.

5. Report on Lemont Post Office. Chairman Taricani indicated the project is about ready to go to bid. However, there is some disagreement as to whether or not the plans and specifications are ready for the bidding process. Chairman Taricani reported the Township Engineer feels the plans need further "cleaning up" while the architect who has been working on the plans feels they are ready to go. She expressed her feeling that it is important the bidding process be started as soon as possible but did not feel the plans were ready for the process yet. Bob Hoffman, who was involved with the Harris Township Building Project, is looking over the plans.

Chris Exarchos commented on the complexities in preparing plans for bid and the importance of their being complete and detailed. He felt a detailed "cleanup" of the plans was needed and indicated it would more than likely cost between \$1,000-\$2,000 and would delay the bidding of the project approximately one week.

Mr. Dean felt it important that it be indicated to the architect that the Township has no preference as to whether the general contractor or someone from the Township coordinates the overall construction of the building. Discussion followed on the desirability of each option. Mr. Dean indicated that his intention was that the architect be advised that Council had no preference in this aspect of the project and have the architect advise Council as to which option was the better.

There was a brief discussion from members of the audience on these options.

Mr. Dean moved Council approach Bob Hoffman to prepare the necessary bid packages to go to bid on the Post Office. Mr. Dargitz seconded the motion and it was carried unanimously.

Chairman Taricani asked Mr. Williams to inform Mr. Hoffman of action taken.

6. USDA Soil Conservation Service Request to Use Municipal Building for several meetings per year. There was no objection to this use of the Municipal Building. Council asked Mr. Williams to notify the Soil Conservation Service and follow the established procedures for the use of the building.

7. Appointment to Regional IDA Committee. Mr. Dean explained COG had voted to establish a Regional IDA Study Committee composed of one elected official from each municipality and Chairman of IDA from each municipality that has an IDA to look into whether a Regional IDA has any advantages.

Mr. Dargitz volunteered to serve on this committee.

Chairman Taricani asked Mr. Williams to write Bob Ishler informing him of the establishment of this Committee and of Mr. Dargitz's appointment to it and requesting, as Chairman of the College Township IDA, that he serve on this Committee.

8. Resignation of Donald Girouard from College Township Parks & Recreation Committee and appointment of Larry Breon to replace Mr. Girouard.

Mr. Dean moved Council accept Mr. Girouard's resignation with thanks. Mr. Dargitz seconded the motion and it was carried unanimously. Chairman Taricani asked Mr. Williams to write Mr. Girouard thanking him for his service to the Township.

Mr. Bailey moved Larry Breon be appointed to serve on the College Township Parks & Recreation Committee to fill the unexpired term of Donald Girouard. Mr. Stewart seconded the motion and it was carried unanimously.

9. Chairman Taricani reported she has received many calls concerning the serious infestation of the Gypsy Moth. She talked with Dan Pennick, of the Centre County Planning Commission, who informed her that because this immediate area did not have egg masses it was not included in the spraying program. The Gypsy Moth caterpillars have been blown in from surrounding areas that are infested. Mr. Pennick indicated property owners could wrap trees with burlap or sticky tape. He suggested that any spraying be delayed 10-14 days to permit the caterpillars to grow and the leaves to grow so that the spraying would be more effective.

Mr. Pennick asked that the people who have a problem not call the County Office because the information he gave Chairman Taricani is the only information he can offer. He suggested people send a postcard to the County Office with their names and addresses so they may be recorded in the Gypsy Moth file. The card should be sent to:

Gypsy Moth Control
Centre County Planning Commission
1st Floor
Willowbank Building
Bellefonte, PA 16823

Mr. Dean asked if the Township could expand the area to be sprayed by the County. Chairman Taricani indicated she had been lead to believe not. Mr. Pennick provided names of two individuals who are licensed sprayers, Mr. Zeigler and Mr. Payioff(?). There was discussion of the Township hiring a licensed sprayer to do the areas the County would not. Mr. Dargitz pointed out the liabilities of undertaking a program of this nature and also the fact that it was too late to do anything effective this year but suggested that planning be started for dealing with the Gypsy Moth next year.

Chairman Taricani asked Mr. Williams to give the information she had received from Mr. Pennick relative to wrapping and spraying and sending post cards to any callers to the Township Office regarding the Gypsy Moth problem.

10. Jack Mitchell reported he and Mr. Williams had met with Insurance Services Office people. Mr. Williams indicated here that he and Jack had not met together with these people but on separate occasions. It will be about two months before the report is available but Mr. Mitchell indicated rates will be reset for the entire Township.

ADJOURNMENT

Mr. Dean moved the meeting be adjourned. Mr. Bailey seconded the motion and it was carried unanimously.

The meeting was adjourned at 10:30 p.m.

Respectfully submitted,

Elwood G. Williams, Sr.
Secretary

EGW:lf:bh

COLLEGE TOWNSHIP

TREASURER'S REPORT

APRIL, 1981

DESCRIPTION

General Fund - Receipts & Expenditures

Township Funds - Cash & Investments

REFERENCE

Schedule I

Schedule II

COLLEGE TOWNSHIP
TREASURER'S REPORT
GENERAL FUND - RECEIPTS & EXPENDITURES
APRIL, 1981

	<u>APRIL '81</u>	<u>MARCH '81</u>
Check Book Balance - Beginning of the Month.....	\$ <u>212</u>	\$ <u>225</u>
Receipts During the Month.....	<u>56,040</u>	<u>25,435</u>
Net Transfers from Savings.....	<u>-0-</u>	<u>24,354</u>
	\$ <u>56,252</u>	\$ <u>50,014</u>
Expenditures for the Month.....	<u>\$32,741</u>	<u>\$49,802</u>
Net Transfers to Savings.....	<u>23,358</u>	<u>-0-</u>
Check Book Balance - End of the Month.....	\$ <u>153</u>	\$ <u>212</u>

COLLEGE TOWNSHIP
TREASURER'S REPORT
CASH & INVESTMENTS

APRIL, 1981

	GENERAL	STREET LIGHT	EQUIPMENT	PARKS & REC.	STATE	REVENUE SHARE	SPEC. RD. CONST. FUND
I. CASH:							
Checking Account	\$ 1538	\$ 13	\$ 100	\$ 52	\$ 135	\$ 389	\$ 123
II. INVESTED:							
A. Daily Interest 5.25% Annual	28,420	4,397	7,944	867	30,201	17,446	6,771
B. 90 Day Certificate 5.5% Annual							
C. 6 Month Money Market Cert.							
TOTAL FUNDS @ APRIL	\$28,573	\$ 4,410	\$ 8,044	\$ 919	\$30,336	\$17,135	\$ 6,894
PREVIOUS MONTH	\$ 5,274	\$ 3,582	\$ 4,029	\$ 374	\$ 737	\$ 4,442	\$ 6,896
CASH	\$ 965						
INVESTED	\$96,046						
TOTAL	\$97,011						
PREVIOUS MONTH	\$25,334						

NOTES:
 General Fund Checking
 a) Includes \$100.00 in Payroll Account