

College Township Water Authority
Regular Meeting
Wednesday, January 10, 2007

Members

Present: Martin McGann, Chairman
Richard Harris, Treasurer
Carmen Santasania, Secretary
Michael Grutzeck, Member
Michele Hamilton, Alternate

Staff

Present: Adam Brumbaugh, Manager
Robert Long, Finance Director
Joseph Fedeli, Auditor
Alfred Jones, Solicitor
Lawana Brownson, Recording Secretary

Absent: Joe Fao, Vice Chairman
Hayes Gearhart, Alternate
Kim Mazur, Entech

2007 ORGANIZATIONAL MEETING

CALL TO ORDER: At 7:03 p.m., Mr. McGann called to order the Wednesday, January 10, 2007 organizational meeting of the College Township Water Authority.

OFFICERS:

Mr. Santasania motioned for Mr. McGann to be Chairman. Mr. Harris seconded. Motion carried unanimously.

Mr. Santasania motioned for Mr. Fao to be Vice Chairman. Mr. Harris seconded. Motion carried unanimously.

Mr. Santasania motioned for Mr. Harris to be Treasurer. Mr. Grutzeck seconded. Motion carried unanimously.

Mr. Harris motioned for Mr. Santasania to be Secretary. Mr. Grutzeck seconded. Motion carried unanimously.

Internal Committees:

Mr. McGann asked that all members stay on the same committees that members were on last year.

Professional:

Mr. Santasania motioned for Joseph Fedeli of Fiore, Fedeli, Snyder and Carothers Firm, LLC to be CTWA Auditor. Mr. Harris seconded. Motion carried unanimously.

Mr. Santasania motioned for Al Jones of Delafield, McGee, Jones & Kauffman, L.L.P. to be CTWA Solicitor. Mr. Harris seconded. Motion carried unanimously.

Mr. Santasania motioned for Kim Mazur/Michael Daschbach of Entech to be CTWA Engineer. Mr. Harris seconded. Motion carried unanimously.

ADJOURNMENT:

Mr. Santasania moved to close the January 10, 2007 CTWA Organizational Meeting at 7:06 p.m. Mr. Harris seconded. Motion carried unanimously.

JANUARY 10, 2007 REGULAR MEETING

CALL TO ORDER: At 7:06 p.m., Mr. McGann called to order the Wednesday, January 10, 2007 regular meeting of the College Township Water Authority.

PUBLIC COMMENT: None.

APPROVAL OF MINUTES:

Mr. Harris moved to approve the Wednesday, November 1, 2006 regular meeting minutes of the College Township Water Authority. Mr. Santasania seconded. Motion carried unanimously.

Mr. Santasania moved to approve the Wednesday, December 6, 2006 regular meeting minutes of the College Township Water Authority. Mr. Harris seconded. Motion carried unanimously.

OPERATIONS UPDATE: Mr. McGann stated that this quarter looks lower. Mr. Long stated that nothing unusual for usage to be lower during this time of year. Mr. Harris asked if the same quarter of the previous year could be added to the billing route summary.

FINANCE REPORT – Mr. Long, Finance Director: Mr. Long informed the Authority that Jeff Kennedy was hired to take over the accountant position. He stated that Rockview's actual usage this year was twenty-six million gallons.

OLD BUSINESS: NONE

NEW BUSINESS:

1. **Letter from DEP Re: Public Drinking Water Special Monitoring:** Mr. McGann stated that the letter tells CTWA that nothing was found in the well.

SOLICITOR REPORT – Alfred Jones, Esquire: Mr. Jones stated that he received a phone call from Verizon regarding the location of the pipe. He informed the Authority that Verizon would sign easement agreement for a free tap to the line. He stated that this could be accomplished with a letter agreement. Mr. Harris stated that it would be okay to offer free tap as long as it is a residential tap, plus inspection and customer facility fees.

Mr. Harris moved to approve the free residential tap including the inspection and customer facility fees to Verizon. Mr. Grutzeck seconded. Motion carried unanimously.

Mr. Jones stated that he has not found an owner for Margaret Street yet and that he is going to do some more research.

ENGINEER REPORT – Mr. Mazur, Entech Engineering: No one from Entech present to give report.

1. **Sink Hole:** Mr. Harris stated that Penn DOT has hired HRI to do the work of pumping water. He stated that the University and CTWA are in danger. He stated that after the rain the stream was overflowing into the hole and that they cannot keep up with the water. He stated that this issue was discussed at the Engineering meeting and that they decided to stop using Spring Creek Park Well until sink hole is fixed.

SUB-COMMITTEE REPORTS

1. **Struble Tank:** Mr. Harris stated that a transmitter was installed at the Struble Tank.

2. **Rogers Well:** Mr. Harris stated that Allied is looking at control problems at Rogers Well. He stated that the motor controllers were not working and that parts have been order to fix this.

REVIEW and APPROVAL of CONSTRUCTION DRAWS and INVOICES for PAYMENT:

Mr. McGann stated that there are Construction Invoices for January totaling \$61,722.25 Mr. Harris moved invoices be paid. Mr. Santasania seconded. Motion carried unanimously.

OTHER MATTERS: NONE

CORRESPONDENCE: NONE

INFORMATIVE:

1. **Letter Re: CTWA November 1, 2003 Trust Indenture:** Mr. Fedeli stated that the letter refers to the insurance policies that CTWA has on the wells. Mr. Brumbaugh suggested that CTWA review all insurance policies on the wells. Mr. Long stated that policy renews on October 1, 2007. Mr. McGann suggested that this topic be discussed at the engineering meeting.

ADJOURNMENT:

Mr. Harris moved to adjourn the January 10, 2007 regular meeting of the College Township Water Authority at 8:15 p.m. Mr. Santasania seconded. Motion carried unanimously to adjourn.

Respectfully Submitted,

Lawana M. Brownson, Recording Secretary
cc/file Minutes Approved: