

SPECIAL MEETING
HELD BY BOARD OF SUPERVISORS
12:00 NOON, APRIL 19, 1973
COLLEGE TOWNSHIP MUNICIPAL BUILDING

The meeting was called to order by Chairman Elwood Williams. Members present were Elwood Williams, Lester Weaver and Leon Skinner. Other persons in attendance were: Robert Ayer - Director of Parks & Recreation Board, James Deeslie - ^{assoc. of C. F. Berwick, Landscape Architect & Assoc.} ~~Parks & Recreation Board~~, Emery Yeager - Engineer, and George Weller and Robert Campolongo of the C & W Construction Company.

Mr. Ayer read the letter of approval from the Department of Community Affairs in Harrisburg, a copy of which is attached.

Mr. Ayer indicated that two actions have to be taken. First, the awarding of the Contracts then the successful bidders will have to submit all Bonds and Insurance papers that are necessary. Second, will be the signing of the documents.

A sheet was distributed with a list of the low bidders on it and on the General Construction a list of the accepted bid items. This sheet is attached to the minutes. The question was asked by Mr. Yeager why the picnic shelter was higher in cost than the storage building? Mr. Weller and Mr. Campolongo said they would check this out. They were not quite sure why at this time.

It was suggested that the secretary notify all contractors who had submitted bids, whether their bid was accepted or not. These letters should be sent out today due to the deadline of April 21 being Saturday.

On the bid received from Mt. Etna Nurseries, it was mentioned that the Planting Contract would be reduced because a few trees are all that will be planted on the west side of Spring Creek at this time. The shrubbery, etc., has been eliminated from the list that was to be planted on the west side.

It was moved by Mr. Skinner that they accept the low bids on Construction with the accepted bid items as listed, Plumbing, Electrical, and Planting Contracts with the deleted items as listed. This was seconded by Mr. Weaver and motion was carried unanimously.

It was estimated that it would take approximately 1 week to receive the bonds and insurance papers that are required from the bidders so a work session has been set for April 27, at 12:00 Noon to be held here in the Municipal Building. Mr. Ayer and Mr. Deeslie will contact the bidders about the meeting and signing of the documents at this meeting. They will also submit under separate cover the necessary documents that they, the bidders, will have to sign.

The meeting was adjourned at 1:00 P.M.

Respectfully submitted,

Lester M. Weaver, Secretary
Board of Supervisors



COMMONWEALTH OF PENNSYLVANIA
 DEPARTMENT OF COMMUNITY AFFAIRS
 HARRISBURG
 17120

April 17, 1973

Mr. Robert H. Ayer
 Director of Parks and Recreation
 118 S. Fraser Street
 State College, Pennsylvania 16801

Re: Spring Creek Park - Phase II
 College Township
 Centre County
 \$500 M Project #3-4-14-04-1.1
 B.O.R. #42-00187

Dear Mr. Ayer:

This is to inform you that your Part III submission has the approval of this office.

The following contracts comprise this approval:

General Contract - C & W Construction	\$128,013.20
Plumbing Contract - R. E. Benson & Sons	10,600.00
Electric Contract - Kelleytron Electric Inc.	4,251.94
Landscaping Contract - Mt. Etna Nurseries	18,883.00
	<u>Contract Amount</u>
	\$161,748.14
Electric Service - West Penn Power (submit contract)	900.00
	<u>Total Contracts</u>
	\$162,648.14

Itemized bid tabulations have been received.

Without delay, forward to our Regional Recreation Specialist in your area, Michael Kennedy, two copies of the following:

- Contract Agreement - itemize in detail all items approved
- Performance Bond
- Labor and Material Payment Bond
- Insurance Certificate including Workmen's Compensation
- Total amount of professional fees you will pay for this project.
- Revised site plan that shows what has been deleted and what facilities will remain in the project. Also, a detailed description of the "flood related" work. (Show location of flood work on revised plans).

The above information will enable the preparation of a Grant Contract for funding, and the submission of an amendment to the Bureau of Outdoor Recreation to notify them of the change in scope and cost of this project.

Mr. Robert H. Ayer
Director of Parks and Recreation
State College, Pennsylvania

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April 17, 1973

Forward to this office a copy of your transmittal letter to our Regional Recreation Specialist.

Funding for this project is limited to the following:

Federal B.O.R. funds are to be limited to a maximum of \$95,000 or 50% of the final total cost, whichever is less. State P-500 funds are limited to a maximum of \$52,500. All costs above \$147,500, including any change orders, must be assumed entirely by the Township of College. The flood damage work will be included as part of the amendment submission to the Federal Government for 50% reimbursement.

Your cooperation will be appreciated.

Sincerely yours,



Helen M. Quackenbush, Chief
Grants-in-Aid Division
Bureau of Recreation & Conservation

HMQ/AFJ/LW/ip
cc: Michael Kennedy

SUMMARY OF REMAINING PROCEDURES*

PROJECT \$500 M DEVELOPMENT
DEPARTMENT OF COMMUNITY AFFAIRS

Part II Application: Construction Plans and Specifications -

Two copies of the Construction Plans and Specifications with a letter of transmittal, are to be submitted to the appropriate Regional Office.

1. Construction drawings and specifications are to be prepared by and carry the seal of the registered landscape architect, architect and/or engineer.
2. Detailed cost estimates are to accompany the Part II Application.
3. All submissions shall be complete with all areas of work to be undertaken under the same title submitted in the Part I.
4. Final plans shall carry the signatures of approval by the municipality.
5. If all or some work is to be completed by municipal forces then the "Force Account Estimate" form DCA-233 must be submitted.

Other required State agency(s) approval is/are to be obtained by the responsible landscape architect, architect or engineer prior to submitting the Part II Application. Please refer to Appendix B in the 500 M Guidelines for bond and insurance requirements.

Part III Application: Bid Tabulation and Contract Documents -

Two copies of the Part III Application shall be submitted to the Regional Office. It shall consist of:

1. A complete tabulation of bids with both the consultant's and the municipality's recommendations, and
2. Executed contracts, bonds, and insurance. The municipality shall contact the Regional Office before awarding bids.

Grant Contract (BCD-500M-10) - The applicant will be sent copies of the Grant Contract for the amount of the grant allocation which is based upon the bid price awarded and/or the estimated "work force account" work. The original and three copies are to be immediately executed and returned to the Department in Harrisburg. A fully executed copy of the Grant Contract will be returned to the applicant.

* Excerpts from \$500 M Program Guidelines.

March, 1971

4/19/72

GENERAL CONSTRUCTION

ACCEPTED BID ITEMS

C&W CONSTRUCTION

Work Item	1	- 1	Comfort Station	\$18,142.00
"	"	2	- 1 Picnic Shelter	8,465.00
"	"	3	- 1 Storage Building	8,345.00
"	"	7	Parking Area East & Entrance Road	16,589.15
"	"	8	Gravel Edging at Storage Bldg & CS	279.80
"	"	9	Basketball Court	14,579.70
"	"	10	Walkways, etc.	14,730.00
"	"	11	Stream Ford	2,758.10
"	"	13	Tot Lot	6,783.45
"	"	14	Const. & Install Park & Play Equip.	7,180.00
"	"	15	Supply & Install Park & Play Equip.	18,561.00
"	"	16	Tree Removal (15 Trees)	1,200.00
"	"	17	Grading	3,500.00
"	"	18	Seeding	3,000.00
"	"	19	Ex. & Backfill Utility Trenches	3,900.00
				<u>\$128,013.20</u>

PLUMBING CONSTRUCTION

R. E. BENSON & SONS 10,600.00*

ELECTRICAL CONSTRUCTION

KELLEYTRON ELECTRIC, INC. 4,251.94*

PLANTING

MT. ETNA NURSERIES 18,883.00*

WEST PENN POWER 900.00

GRAND TOTAL	\$162,648.14
BUDGET	<u>160,000.00</u>
Deficit	2,648.14
Flood Damage Payment	<u>3,600.00</u>
CREDIT	\$ 951.86

*DESIGNATES LOW BIDS