

COLLEGE TOWNSHIP COUNCIL

Regular Meeting

January 24, 1985

4:00 pm

A regular meeting of the College Township Council was held on January 24, 1985, in the College Township Municipal Building.

Members present: Max Hartswick, Fred Smith - Chairman,
Herbert Stewart & Dolores Taricani

Member absent: Gale Dargitz

Others present: Thomas Lechner - Manager
Beulah Houser - Administrative Assistant

The meeting was called to order at 4:07 pm by Smith.

Opening of Bids for Landscaping

Bids for landscaping of the Township's new parking lot were received as follows:

College Nursery Gardens	-	\$ 6,374.60
Landscape II	-	\$ 8,967.95
(received without 10% Certified Bid Bond)		
S & S Lawn Mowing System	-	\$ 9,875.50

Smith said that the bids would be turned over to the Township Engineer for review. It was moved by Taricani and seconded by Stewart that the bids be received and passed on to the Engineer for review and that Landscape II be advised that their bid was submitted without the 10% Certified Bid Bond. Council voted in favor of the motion.

Discussion by Michael Groff on Occupational Tax Amendment

Michael Groff, State College Borough Tax Administrator, discussed the Occupational Tax Amendment. He stated that two major changes are collecting the tax from the employee when their gross earnings reach \$1000 and that the tax be paid quarterly by the employer. He stated that \$5 of the tax goes to the municipality where the employee works and \$5 goes to the State College Area School District. He further stated that the amendment has been approved by all other Centre Region municipalities and by the State College Area School District.

Hartswick stated that he feels that one more report is too many and that the employer does not need more work. Groff replied that the quarterly report is a simple reconciliation form which requires reporting the amount of the tax deducted and a listing of the persons from whom the tax has been deducted. He also replied that he does not feel it is an unfair burden to the employer.

Taricani agreed with the philosophy of collecting the tax when the employee reaches the \$1000 plateau but opposed requiring the employer to file quarterly detailed re-

conciliation forms specifying which employees have paid. She stated that the State, who receives tax money quarterly, has tried to take the burden off small businessmen by only requiring a detailed report at the end of the year. She asked why local government could not collect in the same manner.

Groff stated that because State College School Officials have agreed to the new procedures, College Township employers must, whether the Township agrees or not, collect at least the \$5 which goes to the School District under the new system. He stated that this would require more bookkeeping and be more of a burden to the employer. Groff has held off notifying employers of the new procedures hoping that College Township would agree to the change.

Taricani mentioned that in discussion with Executive Committee members they stated that had they understood the full implications of the amendment, they would not have voted for it. Groff replied that it is unfortunate that they did not speak up sooner, but that they (the other municipalities) have voted in favor of the amendment.

Council members agreed that they have been "boxed in". Smith suggested that Council vote to adopt the new procedures but next year go through COG and request that a quarterly report and an annual reconciliation be done.

Groff stated that he will review the ordinances to see if it is feasible for employers to pay the tax quarterly and submit an annual reconciliation.

Taricani moved to adopt the procedure for collecting the Occupational Privilege Tax in conformance with other municipalities and to have Groff review the other ordinances to see if there is a way to do a yearly detailed reconciliation; if there is no way to do it this year, then Council will go along with the other municipalities. Stewart seconded and the vote of Council was 2 - 2; Hartswick and Stewart opposed. Motion defeated for lack of majority voting.

Hartswick moved that Council agree to the new procedures only if employers be allowed to file an annual reconciliation specifying which employees paid the tax and when they paid. The motion was seconded by Stewart.

Lechner stated that it may be possible for everyone else to provide the quarterly reconciliation except College Township who could report at the end of the year.

Council voted in favor of the motion. Groff stated that he will contact the School District and the other Centre Region municipalities to see if they have any objections to College Township reporting this way.

Lalley Rezoning Decision

Smith advised that Council received a letter from Bryant, Farber and Glantz indicating that they have started proceedings for a variance. They requested that Council delay their decision on the rezoning request until after a decision is made by the Zoning Hearing Board on their variance request.

Taricani advised that a variance is never applicable to a use situation and stated that if Council does not take action in a certain length of time (60 days) from when the rezoning request is first submitted, then it is presumed that the area is rezoned.

Smith stated that it looks like spot zoning to him and that all the adjacent property is zoned R-1 (Residential) except for a section diagonally across the street which is C-1 (Commercial).

Taricani said that she has no problem with the proposed use of the property but if taken to court, they would not be able to defend spot zoning. Taricani moved to deny the request for rezoning of the Lalley property because in considering all the information received, it would constitute spot zoning. Stewart seconded and the motion passed unanimously.

Resolution No. 19-A - Amendment to the Employee's Retirement Program

Lechner address Resolution No. 19-A stating that the insurance company has suggested a minor modification of the Resolution to include a cap of \$40,000 on the total amount of death benefits for each employee until the eligible date of retirement. It was moved by Taricani and seconded by Hartswick to adopt Resolution No.19-A. Council voted in favor of the motion.

Response on Industrial Waste Disposal from Meyer Dairy Store

Correspondence was received from Ann Kyper, Sweetland Engineering & Associates, Inc., regarding the request of Council for additional information on the Industrial Waste Disposal Permit applied for by Meyer Dairy. She stated that the effluent to be considered is that associated with the Meyer Dairy milk processing operation plus sanitary waste from two lavatories and two water closets within the store. The maximum flow from processing is 1500 gallons per processing day. The flow consists of milky water and detergents used to sanitize glass milk bottles. The sanitary waste composes only about 5% of the maximum flow.

She further stated that the existing, on-lot, sub-surface discharge system has malfunctioned necessitating the development of a new treatment facility. The proposed system bypasses the existing sub-surface adsorption beds and utilizes three 1000 gallon septic tanks, a 1000 gallon dosing tank with a pump to pressurize the system and two 2000 square foot absorption areas for waste treatment. The construction of two absorption areas allows alternate usage of the beds to provide resting of the soils to regenerate their wastewater treatment ability.

Smith asked Lechner to pass this information on to the State College Borough Water Authority.

Draft of Presentation by Council to State Transportation Committee Hearing

Prepared by Dennis Elpern, Centre Regional Planning Commission

Lechner informed Council that Dennis Elpern will make a presentation on behalf of the Council and CMPO at the State Transportation Committee Hearing on February 1 at 10:00 am. Lechner said that he did not have a copy of the report at this time but he would forward a copy to Council as soon as he receives it. He asked Council members to let him know who plans to attend the hearing with him.

Discussion on Engineering Services for 1985

Smith advised that Council must appoint a primary and a secondary engineering firm for 1985. Lechner stated that correspondence had been received from BCM Eastern, Inc. and Sanders, Wallis & Wyre, Inc. both of whom have indicated that they would

work solely for the Township. Sweetland Engineering and Uni-Tec Engineering have replied that they would not work solely for the Township. Smith decided to table the issue until the full Council could be present to present their views.

Other Business

Lechner indicated that he wrote to PennDOT regarding the sign at the Clover Road intersection about the same time the story appearing in the Centre Daily Times on the issue. The sign has been changed to say "Next Exit; By-pass" instead of next right. He also indicated that PennDOT, according to their traffic study, indicated that there is no reason to reduce the speed limit on this section of East College Avenue and that it would be of no benefit. Lechner advised that as Clover Highlands PRD is completed more traffic will be generated and PennDOT will take new traffic studies and may change their mind.

Lechner stated that he received a letter from Uni-Tec Engineering regarding the renaming of Clover Road. Uni-Tec stated that by renaming the road it would eliminate obfuscating situations, particularly in relation to emergency vehicle response time, and on behalf of Calvin Zimmerman, requested to have Clover Road on the northwest side of College Avenue renamed Walker Road. The land used to be the Walker tract and the renaming would be in honor of Mr. Walker. Lechner recommended that Council follow the engineer's advise. He indicated that he would be willing to prepare a resolution on the renaming for the next meeting. Smith asked that Lechner prepare two resolutions, one renaming the road North/South or East/West Clover Road and one renaming the road Walker Road.

Lechner advised that when the By-pass construction moves to the area west of Lemont this spring, Elmwood Street will be closed to all but local traffic for about six months starting in March. The traffic from Elmwood will be detoured down Pike Street to the Houserville intersection. Despite Elmwood being closed except local traffic. This creates a problem in the Township because people will soon learn that they can use Clover Road to get College Avenue. Clover Road is a congested area and driveways are short. Lechner stated that he plans to recommend to Council that Clover Road be designated a one-way street traveling south from College Avenue to Elmwood Street due to the congestion on East College Avenue. He stated that it might not be a bad idea to make this a permanent situation after Elmwood is reopened.

Stewart stated that he feels the residents on the street should have some input. He suggested that a weight restriction for trucks could be put on the road.

Lechner stated that the whole situation must be studied. He also advised that when the installation of the box culvert on East College Avenue begins (probably March or April) traffic on East College Avenue will be restricted to one lane in each direction for two or three months.

It was moved by Hartswick and seconded by Stewart to adjourn. The vote of Council was unanimous. The meeting adjourned at 5:28 pm.

Respectfully submitted,

C. Thomas Lechner
Secretary

CTL:cak:key

MANAGER'S UPDATE

Meeting held January 10, 1985

1. Obtain information as to what type of waste is involved that the Meyer Dairy Store intends to discharge via underground injection at the store address.

RESPONSE: Ann Kyper of Sweetland Engineering was asked to respond to this request and a copy of her letter was submitted to Council at its January 24, 1985 meeting.

2. Get a timetable on the Regional Road System Plan which is being worked on.

RESPONSE: Centre Region Planners inform me that the Regional Road System Plan is on their work schedule for 1985, but no specific completion date has been specified.

- 3a. Lay out a map of the specifics regarding the parking problems in College Township.

RESPONSE: Small scale maps have been prepared to localize the areas concerned which is included with the proposal under parking problems.

- 3b. Develop a plan and resolution regarding the parking problems in College Township and present it to Council for approval.

RESPONSE: A plan to restrict parking in the Klinger Heights, Grandview area and Armau Village is being presented at the regular Council meeting of February 14, 1985.

MANAGER'S UPDATE

Meeting held January 24, 1985

1. Pass the information regarding Council's response to Meyer Dairy's request on industrial waste disposal on to the State College Borough Water Authority.

RESPONSE: A letter was sent to the State College Borough Water Authority to
inform them of the impending permit request by Meyer Dairy for disposal of
industrial waste.

2. Prepare two resolutions, one renaming Clover Road North/South or East/West Clover Road and one renaming the road Walker Road.

RESPONSE: The two resolutions described above will be available for Council's
consideration at the regular meeting of February 14, 1985.

COLLEGE TOWNSHIP FINANCIAL REPORT

Cash Position for the 1 month ended 1/31 19 85

		<u>CURRENT</u> <u>MONTH</u>	<u>YEAR TO</u> <u>DATE</u>
BEGINNING:			
Cash	<u>(6,911)*</u>		
Investments	<u>128,871</u>		
Accounts Receivable	<u>-0-</u>		
LESS Accounts Payable	<u>28,148</u>		
Fund Equity		<u>93,812</u>	
Revenues		<u>87,879</u>	<u>87,879</u>
Total Available for Appropriation		<u>181,691</u>	
LESS Expenditures		<u>79,374</u>	<u>79,374</u>
ENDING:			
Cash	<u>(28,260)</u>		
Investments	<u>152,748</u>		
Accounts Receivable	<u>-0-</u>		
LESS Accounts Payable	<u>22,169</u>		
UNAPPROPRIATED FUND EQUITY		<u>102,317</u>	

*Checks written to record expenditures in the month, but held past the last day of the month.

COLLEGE TOWNSHIP FINANCIAL REPORT

BUDGET AND ACTUAL APPROPRIATIONS - ALL FUNDS for the 1 month(s) ended 1/31 1985

FUND CLASSIFICATION	1984		1985					
	BUDGET 1984	ACTUAL Y-T-D	BUDGET '85	ACTUAL MONTH	ACTUAL Y-T-D	BUDGET REMAIN. for '84	PROJECT. REMAIN. for '84	ACTUAL + to '85 BUDGET
100 FUND EQUITY	\$ 58,810	\$ 58,817	\$ 93,812	\$ N/A	\$ 93,812	\$ 102,317	\$	\$
REVENUES								
300 Taxes: Property	162,804	868	190,399	1,160	1,160	189,239		
Cabling	324,500	26,219	359,000	59,993	59,993	299,007		
320 Licenses & Permits	5,500	1,451	7,300			7,300		
330 Fines & Forfeits	44,000	3,486	51,000	4,353	4,353	46,647		
340 Interest & Rents	30,300	2,090	41,300	3,892	3,892	37,408		
350 Intergovern. Revenues	151,265	13,848	154,357	13,490	13,490	140,867		
360 Charges for Services	38,150	3,388	40,468	4,991	4,991	35,477		
380 Miscellaneous	1,800	13,008	1,200	-0-	-0-	1,200		
TOTAL REVENUES	\$ 758,319	\$ 64,358	\$ 845,024	\$ 87,879	\$ 87,879	\$ 757,145	\$	\$
TOTAL AVAILABLE for APPROPRIATION	\$ 817,129	\$ 123,175	\$ 938,836	\$ N/A	\$ 181,691	\$ 859,462	\$	\$
EXPENDITURES								
400 Gen. Gov't.: Administ.	\$ 119,380	\$ 5,753	\$ 132,150	\$ 7,425	\$ 7,425	\$ 124,725	\$	\$
Tax. Coll.	44,340	4,931	55,035	2,454	2,454	52,581		
Sub-Total 400	163,720	10,684	187,185	9,879	9,879	177,306		
410 Public Safety:								
Police	195,845	15,548	192,780	15,312	15,312	177,468		
Fire	31,565	2,473	32,496	7,348	7,348	25,148		
Planning & Zoning	30,155	616	32,622	6,473	6,473	26,149		
Sub-Total 410	257,565	18,637	257,898	29,133	29,133	228,765		
420 Health & Welfare:								
Sanitation	1,000	-0-	1,600	225	225	1,375		
430 Highways:								
General Maintenance	61,311	3,204	81,290	1,646	1,646	79,644		
Snow Removal	26,635	4,882	33,060	6,294	6,294	26,766		
Traffic Signals	13,650	545	10,250	188	188	10,062		
Street Lights	8,900	699	9,000	716	716	8,284		
Highway Maintenance	50,540	1,811	55,440	3,424	3,424	52,016		
Construction Proj.	25,535	-0-	14,090	-0-	-0-	14,090		
Sub-Total 430	186,571	11,141	203,130	12,268	12,268	190,862		
440 Transportation:								
Transit System	12,725	3,030	14,735	3,447	3,447	11,348		
450 Culture Recreation:								
Parks & Recreation	43,283	-0-	56,618	11,627	11,627	44,991		
Libraries	28,913	-0-	35,622	8,908	8,908	26,714		
Senior Citizens	5,738	-0-	5,779	1,445	1,445	4,334		
Sub-Total 450	77,934	-0-	98,019	21,980	21,980	76,039		
470 Debt Service:								
Principal & Interest	16,646	1,011	12,132	1,011	1,011	11,121		
480 Miscellaneous:								
Employee Benefits	42,158	3,561	44,866	1,431	1,431	43,435		
TOTAL EXPENDITURES	\$ 758,319	\$ 48,064	\$ 819,625	\$ 79,374	\$ 79,374	\$ 740,251	\$	\$
REMAINDER for APPROPRIATION	\$ 58,810	\$ 75,111	\$ 119,211	\$ N/A	\$ 102,317	\$ 119,211	\$	\$

