

COLLEGE TOWNSHIP COUNCIL
BUDGET MEETING
HELD NOVEMBER 18, 1980

Chairman Dean called the meeting for consideration of the tentative budget for College Township for the year 1981 to order at 7:45 p.m. in the College Township Municipal Building.

Members present: Donald E. Bailey, J. Carroll Dean,
Gale L. Dargitz, and Dolores A. Taricani

Others present: Manager Elwood G. Williams, Sr.
Treasurer Robert L. Hayden

Council reviewed tentative budgets for 1981: including anticipated Revenue Sharing Funds for a total budget of \$597,475.71; and without Revenue Sharing Funds for a total budget of \$567,193. Mr. Williams pointed out that the items for employee benefits fund and equipment fund that were in the 1980 budget were not in the tentative budget for 1981 making the 1981 tentative budget less than the 1980 budget; however, there is an approximate 9% increase in the tentative 1981 budget.

Mr. Williams reviewed how the items that had been included in the proposed Revenue Sharing Funds budget for 1981 had been realigned in the event Revenue Sharing monies are not available: the items for fire equipment capital and municipal building into the General Fund; adjust the CATA budget to include \$8,121 as College Township's portion of the CATA operating budget and approximately \$2,200 for half of the Township's share of the new buses; eliminate the item for road construction.

Chairman Dean asked Mr. Williams to review the increases in expenditures. Mr. Williams indicated that all expenditures are up approximately 9% with the exceptions of the police contract, which is more; school crossing guards, which has not changed from the 1980 budget; and fire hydrants, which is more.

Mr. Williams pointed out that in his proposed budget he did not include \$12,000 for fire hydrants as was indicated to be the

increased amount in the letter from the Lemont Water Company informing the Township of the increase in rates; \$10,000 has been included in the budget. Mr. Williams suggested that Council consider changing the way in which the hydrant rates for commercial and industrial users are handled. Chairman Dean indicated that when this issue is considered at a regular meeting of Council that Council consider having the Lemont Water Company deal directly with commercial and industrial establishments for fire hydrant rates.

Discussion was held on the rates for fire hydrants, how they varied among the companies/authorities providing water for fire protection to the Township, the reliability of the average fire hydrant rental figure used in the Lemont Water Company's recent letter, how the Township collects the fire hydrant rental monies from the residents, and problems that have occurred with hydrants on the Lemont Water Company system.

Council asked Mr. Williams to check on the number of hydrants that the Harris Township Water Authority provides water to in College Township and to check with the P.U.C. on the average hydrant rental rate. Chairman Dean suggested that any Council response to the Lemont Water Company letter relative to the increase in rates indicate that the Township will pay the rate as indicated for the hydrants that meet certain minimum requirements. The Lemont Water Company then has to prove that the hydrants in question do in fact meet these minimum requirements.

Mrs. Taricani asked Mr. Williams if he had contacted the Lemont Water Company relative to the fire hydrant on Oak Ridge Drive. Mr. Williams indicated he had spoken with Mr. Mitchell about the matter but had not heard anything further about the hydrant. Mr. Williams indicated he would put the request for the hydrant on Oak Ridge Drive in writing to the Lemont Water Company and provide a date by which the Township would like the hydrant installed.

Mr. Williams explained that the \$17,210 under Building Regulations, Planning, and Zoning covered:

- \$1,013 - College Township Planning Commission
- \$10,470 - Centre Regional Planning Commission
- \$5,565 - COG Administration
- \$125 - COG General
- \$37 - COG Contingency Fund

Mrs. Taricani asked where the fees for the Zoning Hearing Board were included. Mr. Williams indicated under the \$1,013 for Planning Commission. Council suggested that the item indicate that the \$1,013 was for College Township Planning Commission and Zoning Hearing Board. Mr. Williams explained that the legal fees were covered under a separate category.

The \$158,615 police protection category covers:

- \$148,315 - police contract
- 3,000 - dog law enforcement
- 7,300 - school crossing guards

Mr. Williams reviewed the anticipated income for 1981:

- \$20,000 - \$22,000 - cash balance to begin year
- 44,550 - real estate taxes
- 28,000 - real estate transfer taxes
- 200,000 - earned income tax
- 27,000 - occupational privilege tax
- 2,000 - commission from county taxes
- 18,000 - commission from school taxes
- 110 - forest land tax
- 4,000 - public utilities tax
- 4,000 - firemen's relief
- 41,000 - fines
- 5,000 - permits and fees
- 4,600 - snow removal agreement with PennDOT
- 10,000 - interest and special assessments
- 4,000 - miscellaneous

Other income Mr. Williams listed were:

- Highway Aid
- Equipment Fund
- Street Lighting
- Special Road Construction Fund (Thompson Street Project)
- Parks and Recreation

Mr. Williams pointed out the balance left, taxes and interest for the parks and recreation category would be \$34,818. The expenditures for parks and recreation which include only the Township's payment for the Regional Parks Program and the two swimming pools was \$37,000. This was the only category of the tentative budget which showed a deficit.

Council discussed the Township's usage of the Centre Regional Parks and Recreation Program and particularly the utilization of the pools. They felt the data concerning the utilization should be analyzed for the purpose of determining the utilization of the Regional Parks and Recreation facilities by the residents of College Township and subsequently whether or not the Township should continue the current level of funding of the Parks and Recreation Program and whether they should drop out of supporting the pools. Possible cutbacks that could be made to slow the increase in the Parks and Recreation budget were also discussed. Mrs. Taricani suggested that for the 1981 budget that money be transferred from the revenue sharing to meet the deficit for this year and along with that take appropriate steps to get this problem under control.

Council expressed concern about this deficit and that a tax increase may be needed in the near future to prevent a deficit in the parks and recreation budget. The Council were interested in gathering information from the residents of College Township as to their desire on whether or not they were in favor of a tax increase for the purpose of supporting the Regional Parks and Recreation Program. Ways of gathering this information were discussed.

Mr. Bailey asked if an item had been provided in the budget for the ConRail land. Mr. Williams indicated he had provided for \$1,800 in the General Fund. However, he had not found any extra funds that could be given to the Centre County Home Health Service.

Mr. Williams suggested that Council approve two tentative budgets, one with Revenue Sharing and one without Revenue Sharing. Chairman Dean pointed out that according to the information in

the current PSATS Update, only items of income that are assured at the time the proposed budget is adopted can be included.

Mr. Williams pointed out the differences between the two budgets he was proposing.

Mrs. Taricani suggested that Council make some legitimate adjustments to the proposed budget without Revenue Sharing which had a deficit of \$2,700 in the Parks and Recreation category so that it could be balanced.

Council discussed adjustments that could be made to the proposed budget without revenue sharing to bring it into balance.

Mrs. Taricani moved that Council postpone the CATA payment of \$2,234 in the tentative 1981 budget and adjust the cash balance at the beginning of the year by the remainder of the deficit, \$512.71. Mr. Bailey seconded the motion and it was carried unanimously.

ADJOURNMENT

Mrs. Taricani moved that the meeting be adjourned. Mr. Bailey seconded the motion, and it was carried unanimously.

The meeting was adjourned at 9:35 p.m.

Respectfully submitted,

Elwood G. Williams, Sr.
Secretary

EGW:lf

COLLEGE TOWNSHIP
FINANCIAL REPORT

FUND: GENERAL
AS OF: OCTOBER 31 , 1980

CHECKING ACCOUNT BALANCE: \$ 141.27
SAVINGS ACCOUNT BALANCE: \$ 23,310.95
CERTIFICATE OF DEPOSIT: Cashed in at Maturity

R E V E N U E S

ACCT. NO.	DESCRIPTION	CURRENT MONTH	YEAR TO DATE	BALANCE	BUDGET
105.00	Payroll Fund				\$ 100.00
110.00	Petty Cash				200.00
210-219	Payroll Withholdings	1,171.10	18,615.61	7,384.39	26,000.00
300.01	Real Estate Taxes	348.76	40,465.88	} (270.38)	42,000.00
300.02	Prior Year's Real Estate	-	750.00		
300.03	Delinq. Real Estate	269.98	1,054.50		
310.03	Real Estate Transfer	5,649.81	26,545.70	(1,545.70)	25,000.00
310.04	Earned Income	27,934.54	163,858.67	16,141.33	180,000.00
310.09	Occupational Privilege	-	25,200.00	800.00	26,000.00
320.07	Zoning Permits & Fees (septic)	318.50	3,673.85	326.15	4,000.00
330.01	FINES: Motor Vehicle	2,758.50	31,060.36	} 6,979.94	40,000.00
330.02	Ordinance	183.00	1,959.70		
340.01	Interest & Special Assessments	185.91	5,772.62	4,227.38	10,000.00
340.02	Rent of Building	-	-	-	-
350.01	Payment in Lieu of Taxes (Forest & Public Utilities) PUC	3,333.82	3,520.38	4,013.62	7,534.00
350.03	County Grant (& Snow Removal)	3,500.00	5,697.70	8,702.30	14,400.00
350.04	Firemen's Relief Fund	-	3,812.51	(1,512.51)	2,300.00
360.13	Commissions: Centre County	40.00	2,689.91	(689.91)	2,000.00
	School District	2,584.36	15,791.43	(791.43)	15,000.00
370.04	Miscellaneous	211.10	1,598.60	2,401.40	4,000.00
	Reimburse. of School Crossing Guards	-	4,102.74	(602.74)	3,500.00
TOTAL REVENUES:		48,489.38	356,170.16	45,563.84	\$ 401,734.00
Balance carried Forward:					\$ 23,668.88
					\$ 425,402.88

COLLEGE TOWNSHIP
FINANCIAL REPORT

FUND: GENERAL
AS OF: OCTOBER 31, 1980

E X P E N D I T U R E S

ACCOUNT NUMBER	DESCRIPTION	CURRENT MONTH	YEAR TO DATE	BUDGET BALANCE	BUDGET
400.00	Administration (Incl. Controller)	3,613.83	62,422.39	3,677.61	\$ 66,100.00
401.00	Tax/Treasurer's Office	2,317.14	25,019.99	3,198.01	28,218.00
402.00	Municipal Building	192.41	8,466.06	(466.06)	8,000.00
410.00	Police Protection, Dog Enforcement Officer & School Crossing Guards	2,383.50	82,045.91	29,783.09	111,829.00
413.00	Fire Protection & Hydrant Rental	2,917.00	19,800.95	(8,132.95)	11,668.00
416.00	Building Regulations, Zoning & Planning, , & Z.H.B.	3,872.50	16,715.31	(206.31)	16,509.00
425.27	Sanitary Landfill	10.76	302.50	697.50	1,000.00
428.00	Sewage Enforcement Officer	-	802.50	197.50	1,000.00
432.00	Snow & Ice Removal	-	4,726.84	8,273.16	13,000.00
436.00 & 439.00	Storm Sewer Maintenance	-	1,118.20	(118.20)	1,000.00
438.00	Maintenance, Repairs, Const.	17,203.25	51,620.53	(1,620.53)	50,000.00
433.00	Street Signs, Markings, & Tr. Signals	125.33	3,107.61	(107.61)	3,000.00
437.00	Repairs to Tools & Machinery	302.96	6,637.12	362.88	7,000.00
440.	Library	4,216.50	16,866.00	-0-	16,866.00
470.00	Employees Benefits	16,204.24	34,290.50	27,709.50	62,000.00
471.00	(Swimming Pool) (ConRail Payment) Miscellaneous & Cont. Fund	1,800.00	2,391.19	7,608.81	10,000.00
489.00	Authority Rentals (Lease from ConRail)	-	1,800.00	-0-	1,800.00
	Water Study	-	2,209.47	7,790.53	10,000.00
	Energy Conservation	265.00	1,060.91	.09	1,061.00
TOTAL EXPENDITURES:		55,424.42	341,403.83	78,647.02	420,051.00
Balance carried Forward:					5,351.88
					\$425,402.86

FUND: STATE
AS OF: October 31, 1980

CHECKING ACCOUNT BALANCE: \$ 121.86

SAVINGS ACCOUNT BALANCE: \$ 10,805.28

CERTIFICATES OF DEPOSIT Cashed in 10/22/80
at Maturity

REVENUES

ACCOUNT NUMBER	DESCRIPTION	CURRENT Month	YEAR-TO- DATE	BUDGET BALANCE	BUDGET
	Balance from Prior Year		\$ 2,212.69	\$	\$ 2,212.69
40.01	Interest	\$ 1,476.34	\$ 2,070.51	\$ (2070.51)	\$ -
0.02	Liquid Fuel Tax	\$ -	\$44,722.80	\$ 56.31	\$ 44,779.11
TOTAL REVENUES:		\$ 1,476.34	\$49,006.00	\$ (2014.20)	\$ 46,991.80
0.00	Transfers from Other Funds	\$	\$	\$	\$
SAVINGS ACCOUNT DEPOSITS		\$	\$	\$	\$
CERTIFICATES OF DEPOSIT					

COLLEGE TOWNSHIP
FINANCIAL REPORT

FUND: STATE
AS OF: October 31, 1980

EXPENDITURES

ACCOUNT NUMBER	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	BUDGET BALANCE	BUDGET
432.00	Snow & Ice Removal	\$ 625.63	\$ 12,740.53	\$ (740.53)	\$12,000.00
437.00	Repairs to Tools & Machinery	\$ -0-	\$ -0-	\$ 1,000.00	\$ 1,000.00
438.00	Maintenance, Repairs & Const.	\$ 16,424.00	\$ 25,144.51	\$ 8,847.29	\$33,991.80
TOTAL EXPENDITURES:		\$ 17,049.63	\$ 37,885.04	\$ 9,106.76	\$46,991.80
TOTAL TRANSFERS FROM SAVINGS		\$	\$	\$	\$
490.00	Transfers to Other Funds	\$	\$		

**COLLEGE TOWNSHIP
FINANCIAL REPORT**

FUND: REVENUE SHARING
AS OF: October 31 , 19 80

CHECKING ACCOUNT BALANCE: \$ 195.20

SAVINGS ACCOUNT BALANCE: \$ 21,162.55

CERTIFICATES OF DEPOSIT Cashed in 10/22/80
at maturity

REVENUES

Account Number	Description	Current Month	Year-to-Date	Budget Balance	Budget
	Balance from Prior Year		\$ 23,027.42		\$ 23,027.42
340.01	Grants - Federal	\$ 10,930.00	\$ 45,184.00	\$ 491.00	\$ 45,675.00
	Interest	\$ 679.30	\$ 2,114.60	\$ (2,114.60)	\$
TOTAL REVENUES:		<u>\$ 11,609.30</u>	<u>\$ 70,326.02</u>	<u>\$ (1,623.60)</u>	<u>\$ 68,702.42</u>
390.00	Transfers from Other Funds	\$	\$	\$	\$
	Savings Account Deposits	\$	\$	\$	\$
	Certificates of Deposit	\$	\$	\$	\$

EXPENDITURES

Account Number	Description	Current Month	Year-to Date	Budget Balance	Budget
00.00	Administration	\$ -0-	\$ 80.00	\$ 120.42	\$ 200.42
02.00	Municipal Building	\$ -0-	\$ -0-	\$ 2,000.00	\$ 2,000.00

CURRENT ACCOUNT BALANCE: \$ 98.72

SAVINGS ACCOUNT BALANCE: \$ 4,723.78

REVENUES

ACCOUNT NUMBER	DESCRIPTION	CURRENT Month	YEAR-TO DATE	BUDGET BALANCE	BUDGET
300.01	Real Estate Taxes	\$ 22.28	\$ 5,716.48	\$ 283.52	\$ 6,000.00
34	Interest	\$ 22.01	\$ 223.94	\$ (53.94)	\$ 170.00
370.04	Miscellaneous	\$ -	\$ 717.25	\$ 32.75	\$ 750.00
	BALANCE FROM PRIOR YEAR		\$ 3,628.19	\$	\$ 3,628.19
TOTAL RECEIPTS		\$ 44.29	\$ 10,285.86	\$ 262.33	\$10,548.19
390.00	Transfers from Other Funds	\$	\$		
	Savings Account Deposits	\$	\$		
	Certificates of Deposit	\$	\$		

EXPENDITURES

ACCOUNT NUMBER	DESCRIPTION	CURRENT Month	YEAR-TO DATE	BUDGET BALANCE	BUDGET
4	Street Lighting	\$ 553.65	\$ 5,463.36	\$ 1,536.64	\$7,000.00
434.20	General Expense	\$ -0-	\$ -0-	\$ -0-	\$ -
TOTAL EXPENDITURES		\$ 553.65	\$ 5,463.36	\$ 1,536.64	\$ 7,000.00
Balance carried forward:		\$	\$		\$ 3,548.19
Total Transfers from Savings:		\$	\$		\$10,548.19

**COLLEGE TOWNSHIP
FINANCIAL REPORT**

FUND: EQUIPMENT

AS OF: October 31, 19 80

CHECKING ACCOUNT BALANCE: \$ 305.26

SAVINGS ACCOUNT BALANCE: \$ 36,444.30

CERTIFICATES OF DEPOSIT cashd in at maturity
10/22/80

REVENUES

Account Number	Description	current Month	Year-to Date	Budget Balance	Budget
	Balance from Prior Year		\$ 20,866.82	\$	\$20,866.82
301.01	Real Estate Taxes	\$ 116.28	\$ 13,698.19	\$ 197.81	\$13,896.00
340.01	Interest	\$ 220.46	\$ 1,475.47	\$ (775.47)	\$ 700.00
370.04	Miscellaneous	\$ -	\$ -	\$ -	\$ -
TOTAL RECEIPTS AND BALANCE		\$ 336.74	\$ 36,040.48	\$ (577.66)	\$ 35,462.82
390.00	Transfers from Other Funds	\$	\$	\$	\$
	Savings Account Deposits	\$	\$	\$	\$
	Certificates of Deposit	\$	\$	\$10,000.00	\$

**COLLEGE TOWNSHIP
FINANCIAL REPORT**

FUND: EQUIPMENT

AS OF: October 31, , 19 80

EXPENDITURES

ACCOUNT NUMBER	DESCRIPTION	CURRENT MONTH	YEAR-TO DATE	BUDGET BALANCE	BUDGET
430.70	Major Equipment Purchase	\$ -0-	\$ -0-	\$ 35,462.82	\$ 35,462.82
430.20	General Expense	\$ -0-	\$ -0-	\$ -0-	\$ -
TOTAL EXPENDITURES:		\$ -0-	\$ -0-	\$ 35,462.82	\$ 35,462.82
Total Transfers from Savings:		\$	\$	\$	\$

COLLEGE TOWNSHIP
FINANCIAL REPORT

FUND: PARKS & RECREATION
AS OF: October 31, 19 80

CHECKING ACCOUNT BALANCE: \$ 169.71

SAVINGS ACCOUNT BALANCE: \$ 4,455.83

REVENUES

Account Number	Description	Current Month	Year-to Date	Budget Balance	Budget
	Balance from Prior Year		\$ 6,382.85	\$	\$ 5,382.85
300.01	Real Estate Taxes	\$ 232.52	\$ 27,393.97	\$ 397.03	\$ 27,791.00
01	Interest	\$ 29.02	\$ 353.34	\$ 46.66	\$ 400.00
TOTAL REVENUES:		\$ 261.54	\$ 34,130.16	\$ 443.69	\$ 34,573.85
390.00	Transfers from Other Funds	\$	\$	\$	\$
	Savings Account Deposits	\$	\$	\$	\$
	Certificates of Deposit	\$	\$	\$	\$

COLLEGE TOWNSHIP
FINANCIAL REPORT

FUND: PARKS & RECREATION
AS OF: October 31, , 19 80

EXPENDITURES

Account Number	Description	Current Month	Year-to Date	Budget Balance	Budget
450.11	Water	\$ -0-	\$ 72.80	\$ 37.20	\$ 110.00
450.20	General Expense	\$ -0-	\$ 6.00	\$ (6.00)	\$
450.40	Maintenance & Repairs	\$ -0-	\$ 604.43	\$ 33.42	\$ 637.85
450.90	Contingency (Future Development)	\$ -0-	\$ -0-	\$ 6,000.00	\$ 6,000.00
.91	Regional Parks & Recreation	\$2,783.00	\$ 27,826.00	\$ -0-	\$ 27,826.00
	Minor Equipment Purchases	-0-	1,765.37	(1,765.37)	-
TOTAL EXPENDITURES:		\$2,783.00	\$ 30,274.60	\$4,299.25	\$ 34,573.85
Total Transfers from Savings:		\$	\$	\$	\$

COLLEGE TOWNSHIP

TREASURER'S REPORT

OCTOBER, 1980

DESCRIPTION

REFERENCE

General Fund - Receipts & Expenditures

Schedule I

Township Funds - Cash & Investments

Schedule II

COLLEGE TOWNSHIP
TREASURER'S REPORT
GENERAL FUND - RECEIPTS & EXPENDITURES
OCTOBER, 1980

	<u>OCTOBER '80</u>	<u>SEPTEMBER '80</u>
Check Book Balance - Beginning of the Month....	\$ 413	\$ 714
Receipts During the Month.....	47,347	24,663
Net Transfers from Savings.....	6,735	-0-
	\$54,495	\$25,377
Expenditures for the Month.....	\$54,253	\$15,171
Net Transfers to Savings.....	-0-	9,793
Check Book Balance - End of the Month.....	\$ 242	\$ 413

