

**COLLEGE TOWNSHIP COUNCIL  
REORGANIZATION MEETING MINUTES  
Monday, January 4, 2016**

**ATTENDED BY:**

**COUNCIL:** Lynn B. Herman  
D. Richard Francke  
Carla Stilson  
Steven Lyncha  
L. Eric Bernier

**STAFF:** Adam T. Brumbaugh, Township Manager/Secretary  
Kent N. Baker, Township Engineer  
Mark Gabrovsek, Zoning Officer  
Mark Holdren, CRPA Sr. Planner  
Mary E. Wilson, Asst. Township Secretary

Immediately prior to this meeting, newly elected/re-elected Council members Ms. Carla Stilson and Messrs. Francke and Lyncha were administered their oaths of office by District Magistrate Thomas N. Jordan. Their four-year terms are set to expire on December 31, 2019.

Mr. Brumbaugh served as Temporary Chair and called to order at 7:02 PM the 2015 College Township Council Reorganization Meeting, followed by the Pledge of Allegiance.

**FIRST ORDER OF REORGANIZATION BUSINESS:**

Mr. Brumbaugh called for nominations for the position of Council Chair for 2016.

**Mr. Bernier moved to nominate, close nominations, and elect  
Mr. Lynn Herman as Council Chair for the year 2016.  
Ms. Stilson seconded the motion.  
Motion carried unanimously.**

**SECOND ORDER OF REORGANIZATION BUSINESS:**

Chair Herman called for nominations for the position of Council Vice-Chair for 2016.

**Ms. Stilson moved to nominate, close nominations, and elect Mr. D. Richard Francke as Council Vice-Chair for the year 2016.**

**Mr. Lyncha seconded the motion.**

**Motion carried unanimously.**

**NEW BUSINESS:**

**NB-1 COG Committee and Regional Appointments:**

**a. COG Committees:**

<u>Committee</u>	<u>2015 Rep.</u>	<u>2016 Rep.</u>	<u>1<sup>st</sup> Meeting</u>
1) Executive	Bernier	Bernier	12:00 PM, 01/19/16 Tues.
2) Finance	Francke	Francke	8:30 AM, 01/14/16 Th.
3) Human Resources	Herman	Herman	12:00 PM, 01/13/16 Wed.
4) Parks Capital	Stilson	Stilson	12:15 PM, 01/14/16 Th.
5) Public Safety	Sharp	Lyncha	12:00 PM, 01/14/16 Th.
6) Pub. Svcs/Environ.	Stilson	Stilson	8:30 AM, 01/12/16 Tues.
7) Transpor./Land Use	Bernier	Bernier	12:15 PM, 01/11/16 Mon.

**b. Regional/General Committees:**

1) LTAC	Stilson	Stilson	As Needed
2) Spring Creek Watershed	Sharp	Lyncha	TBD
3) Centre Area Cable C.	Herman	Herman	TBD
4) CCMPO Coord. Comm.	Herman (2-Yr Term)	Herman	6:00 PM, 02/23/16 Tues.

**c. PSATS Voting Delegate:**

Appointment of Council Member Carla Stilson as the College Township Voting Delegate at the 2016 PSATS Convention, April 17 - 20, 2016.

**NB-2 Position Wage Range Modifications for 2016**

Council to review and approve the proposed changes to the Position Wage Ranges.

**Mr. Bernier moved to approve the Position Wage Range Modifications for 2016.**

**Mr. Francke seconded the motion.**

**Motion carried unanimously.**

\*\*\*\*\*

**CONSENT AGENDA:**

- CA-1** Appointment of all College Township Committee Alternates with full force vote, as needed
- CA-2** Appointment of Louis T. Glantz., Glantz and Johnson, as College Township Solicitor for 2016
- CA-3** Approval of Township Manager Employment Agreement, 1/4/2016 to 1/2/2018
- CA-4** 2016 Auditing Services; Reaffirmation of Appointment – Fiore Fedeli Snyder Carothers
- CA-5** Re-appointment of all current College Township staff members to their current positions and the additional re-appointment of the following for 2016:
  - Adam T. Brumbaugh - Township Manager/Secretary;  
Right-To-Know Officer;  
Tax Collection Committee Delegate;  
Privacy Official;  
Security Officer;
  - Robert T. Long, Jr. - Township Treasurer;  
Tax Collection Committee First Alternate;
  - Kent N. Baker - Local Traffic Advisory Committee;  
- CCMPO Technical Committee to 12/31/17;
  - Garry L. Williams - Local Traffic Advisory Committee;
  - Mary E. Wilson - Assistant Township Secretary;  
Tax Collection Committee Second Alternate.
- CA-6** Appointment of Trans Associates, Keller Engineering, and Pennoni Associates as College Township Consulting Engineers for 2016
- CA-7** Appointment of Charles F. Herr, Jr., as College Township Sewage Enforcement Officer and Ms. Pamela Winter as College Township Alternate Sewage Enforcement Officer for 2016, as presented.
  - a. Resolution R-16-01, Revised Fee Schedule for Sewage Disposal Systems – 2016; Approval of
- CA-8** Approval of Revised College Township Fees and Penalties
  - a. Resolution R-16-02, Amendments to Code Chapter A203, Fees and Penalties
- CA-9** Resolution R-16-03, 2016 Disposition of Records Resolution; Approval of

**CA-10** Appointments and Reappointments to Authorities, Boards, and Commissions (ABCs):

- |                       |                              |                            |
|-----------------------|------------------------------|----------------------------|
| 1) Joseph Fao         | CTWA                         | 1/1/2016 – 12/31/2020;     |
| 2) Elfrieda Persic    | Vacancy Board                | 1/1/2016 – 12/31/2016;     |
| 3) Gregory Hayes      | Parks and Recreation         | 1/1/2016 – 12/31/2020;     |
| 4) Sue Smith          | Parks and Recreation         | 1/1/2016 – 12/31/2020;     |
| 5) Haining Schoeneman | Planning Commission          | 1/1/2016 – 12/31/2016;     |
| 6) Kevin Ryan         | Planning Commission          | 1/1/2016 – 12/31/2019;     |
| 7) Ben Eltz           | Zoning Hearing Board         | 1/1/2016 – 12/31/2020;     |
| 8) William Sharp      | Spring Crk Wtrshed Alt       | 1/1/2016 – 12/31/2016;     |
| 9) Gregory Scott      | CTIDA                        | 1/1/2016 – 12/31/2020;     |
| 10) Benson Lichtig    | CTIDA Full Director from Alt | 1/1/2016 – 12/31/2020;     |
| 11) William Sharp     | CTIDA Alternate Director     | 1/1/2016 – 12/31/2016; and |
| 12) Earl Moore        | LTAC                         | 1/1/2016 – 12/31/2019.     |

**CA-11** Appointment of the following financial institutions as depositories for College Township funds for 1/1/2016 through 12/31/2016: Santander Bank, PNC Bank, First National Bank of Pennsylvania, Fulton Bank, Citizens Bank, BB&T Bank, Jersey Shore State Bank, PA Local Government Investment Trust (PLGIT), Arbitrage Rebate Management Program (PLGIT/ARM), M&T Bank, Northwest Savings Bank, National Penn Bank, Reliance Bank, Kish Bank, and Ameriserv Bank.

**CA-12** Setting of mileage reimbursement rate at the federal IRS rate.

**Mr. Francke moved to approve the January 4, 2016, Reorganization Meeting Consent Agenda, as presented.  
Ms. Stilson seconded the motion.  
Motion carried unanimously.**

Hearing of no additional reorganizational business and prior to calling for a motion to adjourn, Chair Herman clarified that the next Regular Council Meeting would be held on Thursday, January 21, 2016, at 7:00 PM.

**Mr. Lyncha moved to adjourn the January 4, 2016, College Township Council Reorganization Meeting.  
Ms. Stilson seconded the motion.  
Motion carried unanimously.**

Chair Herman adjourned the January 4, 2016, Council Reorganization Meeting at 7:18 PM.

Respectfully submitted,

*Adam T. Brumbaugh*

Adam T. Brumbaugh  
Township Manager/Secretary