

**COLLEGE TOWNSHIP COUNCIL  
REGULAR MEETING MINUTES  
Thursday, January 22, 2015**

**ATTENDED BY:**

**COUNCIL:**

L. Eric Bernier, Chair  
Lynn B. Herman, Vice-Chair  
Carla Stilson  
D. Richard Francke  
William H. Sharp

**STAFF:**

Adam T. Brumbaugh, Township Manager/Secretary  
Kent N. Baker, Township Engineer  
John J. Franek, Jr., Management Analyst  
Michael Heath, Zoning Officer  
Mark Holdren, CRPA Sr. Planner  
Mary E. Wilson, Asst. Township Secretary

**ABSENT:**

Robert T. Long, Jr., Finance Director

**CALL TO ORDER:**

Chair Bernier called to order the January 22, 2015, Regular College Township Council Meeting at 7:03 PM, followed by the Pledge of Allegiance.

**OPEN DISCUSSION:**

Council extended its thanks to the College Township road crew for all of their hard work during the recent snow event.

**SPECIAL PRESENTATION:**

**SP-1 College Township Parks and Recreation (P&R) Committee Annual Report**

Mr. Greg Hayes, Chair of the College Township Parks and Recreation (P&R) Committee, introduced Ms. Judi Sittler, recent Committee appointee, before presenting the *College Township Parks and Recreation Committee 2014 Annual Report and 2015 – 2019 Recommendation*, dated December 2014. The objectives of the P&R Committee are to encourage College Township to provide parks and recreational opportunities for the resident of the Township by 1) continuing to acquire park and recreation land; 2) improve existing parks; 3) develop new parks, as acquired; and 4) provide safe pedestrian and bicycle access from

residential areas to recreational, industrial, and commercial areas. Mr. Hayes reported that the Centre Region Parks and Recreation Authority (CRPRA) provides general maintenance services at the regional parks, while the Township performs these services for the neighborhood parks.

The following constitutes the parks projects completed during 2014.

Mt. Nittany Terrace:	Planted two shade trees
Cairn Crossing	Installed Mutt Mitt Dispenser, Trash Receptacle and Bench
Glenn:	Installed Mutt Mitt Dispenser, Trash Receptacle and Bench
Limerock:	Fine graded and seeded park area; installed temporary fencing along street; installed swing
Slab Cabin:	Constructed paved parking lot
Fogleman Fields:	Paved gravel path
Fogleman Overlook:	Paved gravel path
Shamrock:	Added wood chip mulch to access trail
Dalevue:	Cleared brush in preparation for equipment relocation.

Parks projects for 2015 include the Kulakowski Bikeway; design of new restroom at Spring Creek Park; refurbishment/replacement of equipment at Slab Cabin Park; repair/replace any needed equipment parts at Dalevue Park; signage improvement and educational kiosk at Thompson Woods Preserve; and Limerock Terrace Parklet improvement project undertaken by Penn State landscaping students.

Council inquired into the opening date for the Oak Hall Regional Park; the possibility of a joint meeting between Council and the P&R Committee; and how Council may assist the Committee.

Staff advised that the opening date for the Oak Hall Regional Park is sometime in April or May of this year; and a joint meeting was being scheduled, possibly in February. Mr. Hayes stated that Council could ask for the Committee's assistance on any park-related matters.

Ms. Stilson offered to help with the installation of the Thompson Woods Preserve signage.

#### **MANAGER'S UPDATE:**

Mr. Brumbaugh presented the January 22, 2015, Manager's Update, offering an update on 1) a PennDOT meeting on design review of reconfigured Warner Blvd. and Oak Hall intersection; and 2) discussions with PennDOT on road turnback proposals for Houserville Road and Puddintown Road.

In response to Council inquiry, Mr. Brumbaugh reported that bikepath winter maintenance along S. Atherton Street to the Harris Township line was initiated this date. Council directed the Township Manager to contact Harris Township about their initiating winter maintenance of this path, as well, and advising their residents that the College Township section is being maintained.

**CONSENT AGENDA:**

- CA-1** Minutes: a. Jan. 2, 2015, Special Council Meeting – Council appointment  
b. Jan. 5, 2015, Reorganization Meeting  
c. Jan. 5, 2015, Regular Council Meeting  
d. Jan. 14, 2015, Special Council Meeting – P&R appointment
- CA-2** Correspondence: /1: Email from Lanora Holler, dtd Jan. 13, 2015, requesting no tree be replanted at her Goldfinch Drive property  
/2: Letter from Bill Sharp, dtd Jan. 6, 2015, offering his written resignation from the Parks and Recreation Committee
- CA-3** Bid Award: 2015 Fuel Bid to Christoff Mitchell Petroleum for the total contract amount of \$42,001.90
- CA-4** Bank Signatures: Resolution R-15-06, Authorizing the Completion of Documents Required to Administer Depository Accounts at First National Bank of PA; Kish Bank; and Jersey Shore State Bank; Approval of
- CA-5** Easement Approval: Sanitary sewer and appurtenant facilities easement to State College Borough for work located at 1116 E. College Avenue and authorize the Township Manager to sign the easement document; approval of.

Council pulled Consent Agenda items CA-3 and CA-5 for discussion.

**Ms. Stilson moved to approve the January 22, 2015, Consent Agenda, minus CA-3 and CA-5.  
Mr. Sharp seconded the motion.  
Motion carried unanimously.**

Mr. Brumbaugh advised that several Goldfinch Drive property owners have expressed a preference for not having any replacement trees planted. Staff agreed to survey residents before any trees are replanted.

CA-3: Mr. Herman asked why some fuel companies would choose not to bid on the Township's annual fuel bid; and staff advised that the bidding requirements preclude some potential vendors from placing bids; i.e. the requirement for 24-hour access and a secondary means of being able to refuel through the use of a fleet card. Council requested that, in the future, they be supplied with the names of companies receiving bid packets, as well as seeing a note on the bid documentation confirming how the Commonwealth's required advertising standards were followed.

CA-5: Mr. Sharp noted that the concrete was being replaced with fiberglass in the sanitary sewer facility and asked about the type of easement that exists at this location. Staff advised that College Township owns the paved area as a right of way (ROW), which allows people to access the bridge into the Preserve.

**Mr. Francke moved to receive and approve Consent Agenda items CA-3 and CA-5.**

**Mr. Herman seconded the motion.**

**Motion carried unanimously.**

**OLD BUSINESS:**

**OB-1 Ordinance O-15-01, Amendment to Chapter 180, Subdivision of Land**

In written correspondence to Council, dated January 19, 2015, Mr. Mark Holdren, CRPA Sr. Planner, presented proposed Ordinance O-15-02, which proposed to amend Chapter 180, Subdivision of Land, to comply with Pennsylvania Act 135 of 2014 related to parkland fee-in-lieu requirements. The amendment would allow for the expansion of College Township's utilization of funds received in a fee in lieu of land dedication transaction to include operating or maintaining park or recreational facilities reasonably accessible to the contributing development.

**Ms. Stilson moved to adopt Ordinance O-15-01, Amendment to Chapter 180, Subdivision of Land, to comply with Pennsylvania Act 135 of 2014 related to parkland fee-in-lieu requirements.**

**Mr. Francke seconded the motion.**

**Motion carried unanimously.**

**OB-2 Ordinance O-15-03, Amendments to the Industrial and Commercial Zoning Districts; Discussion and Setting of Public Hearing**

In written correspondence to Council, dated January 16, 2015, Mr. Mark Holdren, CRPA Sr. Planner, introduced proposed Ordinance O-15-03, Amendments to the Industrial and Commercial Zoning Districts. This ordinance would amend the College Township Code by amending Chapter 200, Zoning, to redefine manufacturing and office uses and provide consistency among permitted uses in the Industrial and Commercial Zoning Districts. The amendment would revise the uses permitted in the General Industrial District to reflect the changing patterns of land use and provide consistency among land use terminology among the other, non-residential districts. Due to an inter-municipal zoning agreement with Patton Township requiring Patton's review of this proposed ordinance, Mr. Holdren suggested a possible public hearing date of March 19, 2015 to allow adequate time for all required reviews.

Council 1) directed that the first line of Page 6 should be corrected to remove "Village District" and replaced with "Residential-Office District"; 2) questioned the maximum heights in the General Commercial District; and 3) inquired into, and requested federal regulatory data on, what quantity limitations are in place for fuels and explosives, as referenced on Page 16, Item (20).

**Ms. Stilson moved to set a March 19, 2015, public hearing date for proposed Ordinance O-15-03, Amendments to the Industrial and Commercial Zoning Districts, as amended. Mr. Herman seconded the motion. Motion carried unanimously.**

## **NEW BUSINESS:**

### **NB-1 CATA Bus Wraps; Discussion and Comment**

Mr. Brumbaugh advised that the Centre Area Transportation Authority (CATA) administration is soliciting for municipal comments on CATA's bus wraps pilot program, which allows for advertising on the outsides of CATA buses. This pilot program, which is implemented through a detailed advertising policy on bus wraps, has proven successful in generating additional funds for CATA services. Therefore, CATA is now considering making this a regular program and were seeking municipal feedback on the possible expansion of bus wrap advertising. Mr. Brumbaugh added that College Township was the municipality that pressed this issue with CATA in order to generate additional revenue.

Chair Bernier reported that his full-time position was that of CATA Director of Information Services.

Following discussion, Council directed staff to forward the following comments to CATA on the bus wrap program.

- The loss of CATA brand identification as part of the bus wrap program is perceived as an issue and any expansion or continuation of the program should incorporate a solution(s) to better preserve CATA's brand identity.
- The number of buses to be included in an expansion or continuation of the program should be limited. For example, the entirety of the bus fleet should not be incorporated into the program. CTAA should work to maximize revenue generated from the program by appropriately balancing the supply and demand of available buses in the program.
- The CATA identity should be visible on wrapped buses.

Council is generally in support of expanding the program; does not find the bus wraps to be objectionable; and recognizes that the consistent application of the CATA policy governing bus advertising must be maintained to ensure community acceptance.

## **STAFF INFORMATIVES:**

No *Staff Informatives* were pulled for discussion.

## **OTHER MATTERS:**

Mr. Brumbaugh requested Council's consideration of a date change for the Township's appreciation dinner from December to October, which may allow more guests to attend. Following discussion, Council concurred with both the change in date and a change in venue, if needed.

## **COMMITTEE REPORTS:**

**Human Resources Committee, January 7, 2015:** Mr. Herman reported that the HR Committee held their reorganization meeting, electing Mr. Nigel Wilson, Harris Township, as Chair and Mr. Peter Morris, State College Borough, as Vice-Chair. Mr. Herman stated that the Centre Region Council of Governments' (CRCOG) Executive Director, Mr. Jim Steff, has completed 30 years with CRCOG. Council expressed their appreciation for Mr. Steff's many CRCOG accomplishments.

**Parks Capital Committee, January 8, 2015:** Mr. Francke and Ms. Stilson attended the Parks Capital Committee meeting's executive session on possible litigation.

**Transportation and Land Use (T/LU) Committee; January 12, 2015:** In written communication to Council, dated January 12, 2015, Chair Bernier reported that the T/LU Committee held its reorganization meeting, electing Mr. Jeff Luck, Patton Township, as Chair and Mr. Todd Kirsten, Halfmoon Township, as Vice-Chair. The Committee subsequently received a status report on the Regional Bike Plan, and members offered recommendations on the process and winter maintenance. Mr. Steff notified the Committee of a general dissatisfaction with the current regional planning process and additional discussion will be held.

**Public Services and Environmental (PSE) Committee, January 13, 2015:** In written communication to Council, dated January 13, 2015, Ms. Stilson reported that the PSE Committee held their reorganization meeting. Mr. Dennis Hameister, Harris Township, was elected Chair; and Mr. Brice Boyer, Patton Township, was elected Vice Chair. The Committee 1) is in talks with the Public Utilities Commission (PUC) about fiber and gas line jurisdiction; 2) received an update on UAJA's request to amend Act 537; held discussion on possibilities of working with Penn State University on wastewater and water supply alternatives; 3) considered UAJA's request to relocate Gray's Woods pump stations to outside the current growth boundary; 4) is considering a DEP grant application for regional brush collection; and 5) was advised that the City Green Advisory Committee will meet two times a year, or as needed.

**Local Traffic Advisory Committee (LTAC), January 14, 2015:** Ms. Stilson reported that the LTAC held their reorganization meeting, electing Mr. Don Hartzell as Chair and Ms. Janet Sulzer as Vice-Chair. The Committee then received an update on the Warner Boulevard project.

**Public Safety Committee, January 14, 2015:** Mr. Sharp reported that the Public Safety Committee held its reorganization meeting, elected Mr. Bryce Boyer, Patton Township, as Chair, and Ms. Sarah Klinetob Lowe, State College Borough, as Vice-Chair. The Committee 1) received a briefing from the COG Executive Director on the duties of the Committee and, later,

on the Centre County Public Safety Training Center; 2) received an overview from the COG Emergency Management Coordinator on the new, cloud-based, virtual emergency operations planning tool; 3) discussed and subsequently identified individuals for appointments to the Centre Region Building and Housing Code Board of Appeals; 4) received an update from the Centre Region Fire Protection Program Director on the status of the Centre Region's Sutphen aerial apparatus; and 5) reviewed a list of potential 2015 Committee agenda items.

**Finance Committee, January 15, 2015:** In written communication, dated January 19, 2015, Mr. Francke reported that the Finance Committee held their reorganization meeting, electing Mr. Bud Graham, Harris Township, as Chair, and Mr. Evan Myers, State College Borough, as Vice-Chair. The Committee reviewed various professional service contracts; and received updates on Alpha Fire Company's aerial truck, the Oak Hall Regional Park, CRCOG financial services, rental housing fee study, and the Toll Brothers project in Ferguson Township. The Committee also considered developing a fund balance policy; received the November and December 2014 Voucher Reports; and reviewed numerous Matters of Record, including new bidding thresholds for CRCOG purchasing, positive results at Schlow Library, Hess Field bid reviews, and notice from Benner Township withdrawing its CCMPO membership.

**Executive Committee, January 20, 2015:** Chair Bernier reported that the Executive Committee set the agenda for the upcoming General Forum Meeting and was advised that the vendor of the parking system at the library is phasing out its sales and support of that system.

**ADJOURNMENT:**

Hearing of no further business, Chair Bernier called for a motion to adjourn.

**Mr. Sharp moved to adjourn the January 22, 2015, Regular  
College Township Council Meeting.  
Mr. Francke seconded the motion.  
Motion carried unanimously.**

Chair Bernier adjourned the January 22, 2015, Council Reorganization Meeting at 8:55 PM.

Respectfully submitted,

*Adam T. Brumbaugh*

Adam T. Brumbaugh  
Township Manager/Secretary