

COLLEGE TOWNSHIP COUNCIL
REGULAR MEETING MINUTES
Thursday, February 5, 2015

ATTENDED BY:

COUNCIL:

Lynn B. Herman, Vice-Chair
Carla Stilson
D. Richard Francke
William H. Sharp

STAFF:

Adam T. Brumbaugh, Township Manager/Secretary
Kent N. Baker, Township Engineer
Robert T. Long, Jr., Finance Director
John J. Franek, Jr., Management Analyst
Michael Heath, Zoning Officer
Mary E. Wilson, Asst. Township Secretary

ABSENT:

L. Eric Bernier, Chair
Mark Holdren, CRPA Sr. Planner

CALL TO ORDER:

Vice-Chair Herman called to order the February 5, 2015, Regular College Township Council Meeting at 7:03 PM, following a public hearing on proposed Ordinance O-15-04, Chapter 139, Amendments to Parks and Recreation Areas.

OPEN DISCUSSION:

No *Open Discussion* items were forthcoming.

MANAGER'S UPDATE:

Mr. Brumbaugh presented the February 5, 2015, Manager's Update, highlighting 1) Manager's Update Item 14-05, which reported that the S. Atherton St. bikepath had been cleared of snow and ice three times this season, garnering positive feedback from the public; and 2) Alpha Fire Company College Township Substation's annual operational costs, which are approximately \$13,000 above the sum of \$5,000 paid annually to College Township by the Centre Region Council of Governments for this purpose.

CONSENT AGENDA:

- CA-1 Minutes:** a. Jan. 22, 2015, Public Hearing on O-15-04, Chapter 139 Amendments (Parks – Firearms)
b. Jan. 22, 2015, Regular Council Meeting
- CA-2 Correspondence:** /1: Letter from Mr. Christian Beebe, dtd Jan. 19, 2015, opposing student housing at Hilltop
/2: Letter from PA Public Utility Commission, dtd Jan. 22, 2015, regarding construction of new railroad crossing where Shiloh Road will cross SEDA-COG Joint Rail Authority tracks
/3: Email from Ms. Melissa Sherbondy, dtd Jan. 26, 2015, in appreciation of S. Atherton St. bike/walking path
/4: Letter from Concerned Citizen, received Jan. 28, 2015, expressing concern about a commercial truck parked in the Dalevue East neighborhood
/5: Letter from Bucharth Horn, Inc., dtd Jan. 23, 2015, advising of Penn State’s intent to submit an application to DEP for the installation of a diesel fuel air compressor at East Campus Steam Plant
- CA-3 Appointments:** To Centre Region Building and Housing Board of Appeals for a three-year term:
Core Board: Douglas Henry, R.A.; Steven Balkey; M. Kevin Parfitt, P.E.; Paul S. Lehr, R.A.; with James Thornton Jr., P.E. as Alternate
Mechanical Board: Louis Berrena, Jr.; Tim Scharf, P.E.; with Christopher Howe as Alternate
Plumbing Board: Robert Siegenthaler; with Louis Berrena, Jr. and Tim Scharf as Alternates
Property Maintenance Board: Edward Poprik as Alternate
Electrical Board: Richard Koval, P.E.; with Louis Berrena, Jr. as Alternate.

Staff requested that Item CA-2/4 be pulled for discussion.

Ms. Stilson moved to approve the February 5, 2015, Consent Agenda, minus Item CA-2/4.
Mr. Sharp seconded the motion.
Motion carried unanimously.

CA-2/4: Mr. Brumbaugh advised that Township staff has received a number of calls from the Dalevue neighborhood advising that there is a problematic parking condition on Charles Street resulting from a box truck parked on the road instead of in the owner’s driveway. The truck is properly licensed and tagged, as well as legally parked, but does create some sight distance problems for drivers who must drive into the oncoming lane in order to get around it. Mr. Brumbaugh suggested that Council consider directing the Township Engineer to investigate this issue.

Council directed staff to look into this matter and return to Council with recommendations.

**Mr. Francke moved to receive Consent Agenda
Item CA-2/4.
Mr. Sharp seconded the motion.
Motion carried unanimously.**

OLD BUSINESS:

OB-1 Ordinance O-15-04, Amendment to Chapter 139, Parks and Recreation Areas

In written correspondence to Council, dated February 5, 2015, Mr. John J. Franek, Jr., Management Analyst, described proposed Ordinance O-15-04, which removes language prohibiting the possession and carrying of firearms on publicly owned parkland and recreation areas. This action brings the College Township Code into compliance with Commonwealth legislation. Similar language relative to firearms was removed from another section of the Parks Ordinance in 2011, after it was determined to be too restrictive. The language currently being proposed for striking was inadvertently overlooked at that time; and on January 5, 2015, Council authorized the advertising of a public hearing on this ordinance amendment. The public hearing on this ordinance was duly advertised and held earlier this date.

**Mr. Francke moved to adopt Ordinance O-15-04, Amendment
to Chapter 139, Parks and Recreation Areas.
Ms. Stilson seconded the motion.
Motion carried unanimously.**

NEW BUSINESS:

**NB-1 Ordinance O-15-06; PSATS Unemployment Compensation Group Trust
Participation; Review and Set Public Comment Date**

In a memorandum to Council, dated February 2, 2015, Mr. Robert T. Long, Jr., Finance Director, advised that, in order to ensure College Township's compliance with the Intergovernmental Cooperation Act, as well as the revised Pennsylvania State Association of Township Supervisors (PSATS) Unemployment Compensation Group Trust ("UC Trust") Agreement, Council is required to adopt an ordinance reaffirming the Township's participation in the UC Trust. Staff recommended that Council set a public comment period of February 19, 2015, on proposed Ordinance O-15-06, PSATS Unemployment Compensation Group Trust Participation.

**Ms. Stilson moved to direct staff to advertise for a February
19, 2015, public comment period on proposed Ordinance
O-15-06, PSATS' Unemployment Compensation Group Trust
Participation.
Mr. Sharp seconded the motion.
Motion carried unanimously.**

**NB-2 Ordinance O-15-07, Schlow Centre Region Library Joint Articles of Agreement;
Review and Set Public Comment Date**

At the January 26, 2015, Centre Region Council of Governments (CRCOG) General Forum Meeting, the participating CRCOG members, under the provisions of the Intergovernmental Cooperation Act, referred the revised Schlow Centre Region Library Joint Articles of Agreement, dated January 15, 2015, to the member municipalities for adoption via ordinance. The purpose of the revised Joint Articles of Agreement is to provide funding for the operation of the Library and set forth provisions to accommodate Ferguson Township's requested readmission to the Schlow Library Board with full representation.

Council noted that Ferguson Township withdrew from the Schlow Library Board effective January 1, 2003, but continued to contribute to the Library operations in the ensuing years.

**Mr. Francke moved to direct staff to advertise for a February 19, 2015, public comment period on proposed College Township Ordinance O-15-07, Schlow Centre Region Library Joint Articles of Agreement.
Mr. Sharp seconded the motion.
Motion carried unanimously.**

STAFF INFORMATIVES:

No *Staff Informatives* were pulled for discussion.

OTHER MATTERS:

1. Mr. Francke reported that he witnessed firsthand the excellent work performed by both the Alpha and the Boalsburg Fire Companies this past week and extended his thanks for their volunteer services in fighting fires.
2. Vice-Chair Herman reported that, after reporting to the Township office a sight distance problem caused by PennDOT snow plows creating large snow piles at the corner of E. College Avenue and Grandview Avenue, the Township's Public Works crew members were quick to remediate the situation. Thanks were extended to the crew for their responsiveness

COMMITTEE REPORTS:

Human Resources Committee, February 3, 2015: Vice-Chair Herman reported that the Human Resources Committee 1) reviewed the Library Services Reorganization Plan, adding a sixth department, Information Technology Services; and 2) approved a job description for a new Information Technology Technician staff member, whose duties would aid Schlow Centre Region Library in fulfilling its mission to be "The Centre of Reading and Learning". Funding for this position was included in the approved 2015 CRCOG Budget.

Public Safety Committee, February 5, 2015: Mr. Sharp reported that the Public Safety Committee 1) discussed Centre Region Code Administration's (CRCA) intent to disseminate a customer satisfaction survey to compare to a similar survey distributed in 2013; and 2) was advised by Mr. Steve Bair, Fire Director, that the Sutphen aerial truck removed from service by the manufacturer is currently being repaired by vendor mechanics. Following completion of testing and receipt of the aerial equipment's certification for return to service, the Committee will begin to consider whether or not to recommend retaining this vehicle.

Public Services and Environmental Committee (PSEC), February 3, 2015: In written communication to Council, dated Feb. 3, 2015, Ms. Stilson reported that the PSEC 1) received a presentation from Mr. Tom Songer, who suggested changes to the University Area Joint Authority's billing policy from their current Equivalent Dwelling Units (EDUs) policy to a volumetric billing system; 2) received an update from the City-Green Advisory Committee, an informal advisory committee on energy policy, on their past and future activities; 3) was offered an update from Centre Region Code Administration (CRCA) on the Sewer Management Program; and 4) was advised that progress is being made in applying for a DEP grant for a possible regional brush collection program.

Municipal Manager's Meeting, February 5, 2015: Mr. Brumbaugh reported that the area municipal managers met with the Centre Regional Planning Agency Director and the CRCOG Executive Director to discuss planning services. Future meetings are planned on this topic.

ADJOURNMENT:

Hearing of no further business, Vice-Chair Herman called for a motion to adjourn.

**Ms. Stilson moved to adjourn the February 5, 2015, Regular College Township Council Meeting.
Mr. Francke seconded the motion.
Motion carried unanimously.**

Vice-Chair Herman adjourned the February 5, 2015, Regular Council Meeting at 7:35 PM.

Respectfully submitted,

Adam T. Brumbaugh

Adam T. Brumbaugh
Township Manager/Secretary