

**College Township Water Authority  
REGULAR MEETING MINUTES  
September 11, 2013**

**Members**

**Present:** Martin McGann, Chairman  
Richard Harris, Treasurer  
Michael Grutzeck, Secretary

**Absent:** Gregg Saunders, Member  
Joe Fao, Vice Chairman  
Robert Long, Finance Director

**Staff**

**Present:** Adam Brumbaugh, Manager  
Lucy Beman, Asst. Secretary  
Cristin Long, Solicitor, McQuaide,  
Blasko Attorneys-at-Law  
Joseph Fedeli, Auditor, Fedeli, Snyder  
Carothers Firm LLC  
Kim Mazur, Entech Engineering

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**CALL TO ORDER:** At 7:02 p.m., Chairman McGann called to order the Wednesday, September 11, 2013 regular meeting of the College Township Water Authority.

**PUBLIC COMMENT:** None.

**APPROVAL OF MINUTES:** Mr. Harris moved to approve the Wednesday, August 14, 2013 regular meeting minutes of the College Township Water Authority. Mr. Grutzeck seconded. Motion carried unanimously.

**OPERATIONS UPDATE-STAFF:** (1) Mr. Brumbaugh informed the Water Authority members that an individual had a leak in his townhome off Gerald Street.

**FINANCE REPORT-STAFF:**

A. **FINANCE REPORT** - Mr. Long provided the Finance Report ending July 31, 2013 to the Authority members. There were no questions from the Authority members.

**OLD BUSINESS:**

**OB-1 – LEASE AGREEMENT WITH COG/PARK AUTHORITY** – Solicitor Long presented a draft lease agreement for the authority members to review. In reviewing the lease agreement the question arose as to whether DEP or DCNR is in charge of overseeing the conservation area. The Department of Conservation and Natural Resources usually oversees the area to be conserved, which would be the wooded area of the park. COG & CRPRA has been told that DEP is holder of the conservation area. After further discussion, it was recommended that Mr. Brumbaugh and Ms. Long both meet with CRPRA to determine who is the holder of the conservation area.

**NEW BUSINESS:**

**NB-1- AWARD OF OH-19 CONTRACT TO SPEARLY CONSTRUCTION** - Mr. Harris moved to table this item until the October 2, 2013 meeting. Mr. Grutzeck seconded. Motion carried unanimously.

**ENGINEER'S REPORT:** Mr. Mazur reported that (1) Oak Hall Park – Reviewed Lease Agreement, (2) DEP Stage 2 Disinfection By-Products Rule – Submitted Stage 2 Monitoring Plan to DEP, (3) Slab Cabin Run – (Reclassification to HQ-CWF) – Reviewed & provided comments on a report from PA Fish and Boat Commission, Bureau of Fisheries, Fisheries Management Division and (4) DEP – Notification of Monitoring Requirements – Reviewed letter from DEP concerning monitoring requirements for all entry points. This notification focuses on sources that are not used on a routine basis.

**SOLICITOR REPORT:** Solicitor Long had no additional items to report.

**SUB-COMMITTEE REPORT:** Mr. Harris informed the Authority members that the Engineer Committee discussed the following: (1) Stocker Subaru – is complete. 2) The Villas – ready for occupancy.

**REIMBURSEMENT of OPERATING EXPENSES BY THE REVENUE FUND:**

Mr. Harris moved to authorize payment of invoices in Revenue Fund Requisition #RF10-34 in the amount of \$47,819.69. Mr. Grutzeck seconded. Motion carried unanimously.

**DISBURSEMENT FROM BOND REDEMPTION AND IMPORVEMENT FUND (BRIF):**

Mr. Grutzeck moved to approve BRIF #37 in the amount of \$3,286.82 and adopt Resolution No. 13-09. Mr. Harris seconded. Motion carried unanimously.

**OTHER MATTERS:**

1. **DALE STREET RESERVOIR PROJECT BID** - Six bids were received for this project. Mr. Harris moved to award the bid to Landscape II in the amount of \$3,699. Mr. Grutzeck seconded. Motion carried unanimously.

**CORRESPONDENCE:** (1) Email from Centre Concrete – UAJA Beneficial Re-Use Water..

**INFORMATIVES:** (1) College Township Water Authority Engineering Notes – 8/14/13. (2) Letter to Jules Patt regarding storm water basin.

**ADJOURNMENT:**

Mr. Grutzeck moved to adjourn the September 11, 2013 meeting of the College Township Water Authority at 8:50 p.m. Mr. Harris seconded. Motion carried unanimously to adjourn.

Respectfully submitted,

*Adam Brumbaugh*

Adam Brumbaugh, Recording Secretary