

**COLLEGE TOWNSHIP REGULAR  
COUNCIL MEETING MINUTES  
Thursday, October 17, 2013**

**ATTENDED BY:**

**COUNCIL:** David P. Fryer, Chair  
Mary C. Shoemaker  
L. Eric Bernier  
D. Richard Francke

**STAFF:** Adam T. Brumbaugh, Township Manager/Secretary  
Kent N. Baker, Township Engineer  
Robert T. Long, Jr., Finance Director  
Michael Heath, Zoning Officer  
Mark Holdren, CRPA Sr. Planner  
Mary E. Wilson, Asst. Township Secretary

**ABSENT:** David W. Koll, Vice-Chair

**CALL TO ORDER**

Chair Fryer called to order the October 17, 2013, College Township Council Regular Meeting at 7:02 PM followed by the Pledge of Allegiance.

**OPEN DISCUSSION:**

None.

**SPECIAL PRESENTATION:**

**SP-1 State College Police Department (SCPD) Services Update; Chief T. King**

**a. 2012 – 2013 Police Services Report**

Chief of Police Thomas R. King introduced Assistant Chief of Police John Gardner and reported that the SCPD has been providing police services to College Township for the past 37 years. Chief King presented an annual services review and took Council questions before presenting the proposed budget for 2014 police services.

Police services provided in College Township from September 2012 through August 2013 reflected the following:

- Calls for Service – 3,661 (3,630 in 2012);
- A decrease in Traffic Citations – 1,104 (1,119 in 2012);
- A decrease in DUI Arrests – 49 (64 in 2012);
- An increase in Adult Arrests – 252 (232 in 2012);
- A slight increase in Disorderly Conduct – 140 (139 in 2012);
- A decrease in Part 1 Crime – 159 (167 in 2012);
- A decrease in Part 2 Crime – 380 (387 in 2012);
- An increase in Total Crashes – 341 (337 in 2012);
- An increase in Reportable Crashes – 111 with 0 fatalities (118 in 2012 with three fatalities);
- Same number of Assaults – 13 (13 in 2012); and
- An increase in Burglaries – 16 (13 in 2012).

Chief King provided College Township with a chart reflecting the roads experiencing the highest number of crashes. The top seven are as follow:

- East College Avenue:	93 crashes	24 injuries/0 fatalities;
- Benner Pike:	52 crashes	8 injuries/0 fatalities;
- Park Avenue:	43 crashes	13 injuries;
- South Atherton Street:	26 crashes	9 injuries;
- Mt. Nittany Expressway:	17 crashes	6 injuries;
- Rolling Ridge Drive	10 crashes	2 injuries; and
- Branch Road	7 crashes	6 injuries.

Council inquired about 1) the number of SCPD police officers who live in College Township, and 2) the details pertinent to vehicular crashes at the new intersection of S. Atherton Street and W. Branch Road/Hills Plaza. Chief King agreed to gather that information and pass it along to Council members.

**b. 2014 Recommended Police Service Hours Budget**

Chief T. King presented the Proposed 2014 Police Services Budget, reflecting a total of 265 police service hours per week for 2014. This level of police services represents a five-hour-per-week increase over 2013's budgeted hours and is broken down as follows:

Scheduled Patrol	-	156 hours;
Special Traffic Enforcement	-	16 hours;
Complaint Response and Specific Assignments	-	57 hours; and

Det. & Community  
Relations/Crime Prevention  
(CR/CP) Services - 36 hours.

The hourly cost to College Township for police services in 2014 will be \$100.87 per hour for regular contracted hours of service and \$121.89 for all hours in excess of the regularly contracted hours. This latter rate reflects all departmental overhead and indirect costs of providing police services.

Staff reported that this hourly increase will result in a \$78,000 increase in costs for police services for 2014.

Council thanked Chief King for the report and agreed to place this budgetary item on the next Council meeting agenda for action.

#### **MANAGER'S UPDATE:**

Mr. Adam Brumbaugh, Township Manager, presented the October 17, 2013, Manager's Update, highlighting 1) the temporarily suspended design work on the Boalsburg Road project; 2) UAJA's receipt of a discharge permit for its beneficial reuse water into Slab Cabin Run; 3) fee-in-lieu of parkland funds solicitor correspondence, and 4) the resolution of obstacles relative to the conservation easement at the Oak Hall Park OH-19 well.

Council directed staff to add the Slab Cabin Run matter to the Manager's Update for ongoing tracking.

#### **CONSENT AGENDA:**

<b>CA-1</b> Minutes:	October 3, 2013, Regular Council Meeting.
<b>CA-2</b> Correspondence:	/1: Email from M. Chernega, dtd Oct. 5, 2013, subj: Hilltop.
<b>CA-3</b> ABC Resignation:	Gregg Saunders from CTWA, effective Nov. 5, 2013; Acceptance of
<b>CA-4</b> Policy Approval:	P-023, Rev. 1 – HIPAA Privacy.

Council pulled Consent Agenda Item CA-1 for discussion.

**Mr. Francke moved to approve the October 17, 2013, Consent Agenda, minus CA-1.  
Ms. Shoemaker seconded the motion.  
Motion carried unanimously.**

**CA-1:** Ms. Shoemaker requested that her name replace that of Chair Fryer on the Finance Committee report on page 6 of the October 3, 2013, draft minutes.

**Ms. Shoemaker moved to approve Consent Agenda Item CA-1, as revised.  
Mr. Francke seconded the motion.  
Motion carried unanimously.**

**OLD BUSINESS:**

**OB-1 Industrial Zoning Uses; Discussion**

Mr. Adam Brumbaugh, Township Manager, highlighted Council's October 3<sup>rd</sup> receipt of a request from Mr. Tom Kennington, Keystone Realty, to revisit Council's 4-to-1 decision of September 19<sup>th</sup> to make no change to the Township's Industrial Zoning District. Mr. Kennington requested in writing that a narrowing of the allowable uses could subsequently permit a veterans clinic to be constructed in a desired location in the Township's Industrial Zoning District.

Mr. Kennington was present to address Council inquiries, receive comments, and offer details relative to the specific Struble Road location desired by the Veterans Administration for a proposed veterans' clinic.

Staff reiterated that there were 900 acres within College Township that already allow government or medical uses without going through a rezoning or a modification to the zoning ordinance; however, Mr. Kennington advised that the Veterans Administration has only identified the site at Struble Road as acceptable for their intended purpose.

Following significant comment and discussion on spot zoning, how to interpret the current ordinance, and the wording of the definition of "medical office" or "government office", Council took action to remand as written the proposed Government Offices ordinance to the Planning Commission and the Centre Regional Planning Commission and to set a public hearing for November 21, 2013.

**Chair Fryer moved to remand the Government Offices ordinance, as originally written, to Planning Commission and to set a public hearing for November 21, 2013.  
Ms. Shoemaker seconded the motion.  
Motion carried unanimously.**

**NEW BUSINESS:**

**NB-1 Proposed Employee Handbook; Review and Comment**

Mr. John J. Franek, Jr., College Township Management Analyst, presented the first draft of a proposed College Township Employee Handbook, allowing Council the opportunity to see the progress made to this point on the generation of an overhauled employee handbook. Work

in finalizing this document would include a review by the township solicitor, as well as simultaneously offering amendments to the Township's Code Book to revise affected administrative sections.

Council requested that the affected portions of the Code Book be included in its next review of the draft employee handbook and directed that this be placed on the Manager's Update. Council will forward any comments to staff for inclusion in the next review.

## **NB-2 Proposed Phase II Funding for Regional Parks; Discussion**

Mr. Eric Bernier, Council member, advised that the Centre Region Council of Governments' Parks Capital Committee received a proposal from Committee Chair Jeff Luck, Patton Township, relative to funding future parks projects through a private-public partnership based on the COG formula for the public half. Mr. Bernier presented that funding concept to Council and requested comments.

Council inquired about the handling of unrestricted and designated contributions and offered its support of such a concept being further investigated.

## **STAFF AND ABC INFORMATIVES:**

No comments on "Staff and ABC Informatives" were forthcoming.

## **OTHER MATTERS:**

No "Other Matters" were forthcoming.

## **COMMITTEE REPORTS:**

**Finance Committee, October 8, 2013:** Ms. Shoemaker reported that the Finance Committee completed its review of the different COG agencies' proposed budgets for 2014. These will move to the next General Forum Meeting on October 23, 2013.

**Parks Capital Committee, October 10, 2013:** As discussed above in Item NB-2, Mr. Bernier reported that the Parks Capital Committee reviewed a proposed concept plan for funding future parks projects. The Committee also received an update on the Oak Hall Regional Park well agreement; learned that Hess Field operated its 2013 softball season in the black; heard a tennis building proposal; and was asked to comment on the municipalities hosting an Action Skatepark in one of the area parks.

**Public Services and Environmental (PS/E) Committee, October 2, 2013:** Mr. Francke reported that the PS/E Committee discussed the next steps that should be taken regarding the Fish and Boat Commission's recommendation for Slab Cabin Run being added to the Class A Wild Trout Waters list and the Run's consideration by DEP for a High-Quality Cold Water Fishes and Migratory Fishes (HQ-CWF, MF) designation.

Mr. Brumbaugh added that he spoke with Mr. Vern Squier of the Chamber of Business and Industry Centre County (CBICC) regarding this issue and would be bringing this matter back to Council following the collection of additional information.

**"Return to the Roots, Runoff Pollutes" Presentation, October 17, 2013:** Mr. Francke and Ms. Shoemaker reported that they attended the subject streamside picnic and presentation at the Stan and Darlene Smith property in Oak Hall, offered in conjunction with the Spring Creek Chapter of Trout Unlimited.

**ADJOURNMENT:**

Hearing no further matters for discussion, Chair Fryer adjourned the October 17, 2013, College Township Council Regular Meeting at 9:06 PM.

Respectfully submitted,

*Adam T. Brumbaugh*

Adam T. Brumbaugh  
Township Manager/Secretary