

**COLLEGE TOWNSHIP REGULAR
COUNCIL MEETING MINUTES
Thursday, November 7, 2013**

ATTENDED BY:

COUNCIL: David P. Fryer, Chair
Mary C. Shoemaker
David W. Koll
L. Eric Bernier
D. Richard Francke

STAFF: Adam T. Brumbaugh, Township Manager/Secretary
Kent N. Baker, Township Engineer
Robert T. Long, Jr., Finance Director
Michael Heath, Zoning Officer
Mark Holdren, CRPA Sr. Planner
Mary E. Wilson, Asst. Township Secretary

CALL TO ORDER

Chair Fryer called to order the November 7, 2013, College Township Council Regular Meeting at 7:00 PM followed by the Pledge of Allegiance.

OPEN DISCUSSION:

None.

SPECIAL PRESENTATION:

SP-1 Chamber of Business and Industry Centre County Update

Mr. Vern Squier, President/CEO of the Chamber of Business and Industry Centre County (CBICC) and President of the Centre County Economic Development Partnership, introduced CBICC board members Ted McDowell, William Joseph, O. J. Johnston, and Tom Kearney. Mr. Squier then presented a PowerPoint presentation on a County-wide program, entitled the Centre County Economic Development Program, being developed that would join with area municipalities and other entities in aiming to retain and expand current businesses, develop entrepreneurship opportunities, and recruit new businesses in Centre County. Following the presentation, Mr. Squier addressed the program funding requirements in pursuit of stimulating

the area's economic development and requested that Council consider budgeting for some level of sustainable, financial support of this program objective.

Mr. Johnston stressed that this undertaking was critical due to Penn State University's forecast for little or no further growth. The University cannot be considered the area's economic engine going forward.

Council offered its general support for the program and for the recent restructuring and refocusing of the CBICC; suggested that the Chamber place affordable and student housing on their 'bucket list'; and recommended that a local elected official be considered for a CBICC committee appointment.

**SP-2 Penn State University's Chapter of the Design-Build Institute of America (DBIA)
– Ramp Construction for the New Spring Creek Park Footbridge**

On March 21, 2013, team members from Penn State University's Chapter of the Design-Build Institute of America (DBIA) presented a concept for a new Spring Creek Park footbridge, Phase I involving the building of the bridge itself. Council supported the project, which was subsequently constructed. It was anticipated that Phase II would be designed at a future date for the construction of ADA-accessible ramps for the bridge. DBIA students Laura Wake-Ramos, AJ Mazzacano, and Julia Brooks presented concept plans for Phase II and requested Council's comments and support on the ADA ramps.

Mr. Baker reported that \$23,000 was spent on Phase I of this project, and College Township programmed \$5,000 for Phase II during 2014. Staff recognized that the location where pedestrians crossed was awkward, as they had to look back over their shoulder to see if any cars were coming. Staff agreed to discuss with the designers how the crossing area itself could be enhanced.

Council 1) commented on not wanting any pilings to be installed into the bank; 2) inquired into an asphalt spur being added where the pedestrians are cutting over; 3) urged the use of local businesses whenever possible; and inquired about any consideration for placing seating facing the park.

PLANS:

**P-1 Millbrook Marsh Nature Center Preliminary/Final Land Development Plan;
Tax Parcel 19-003-100-0000**

Mr. Chad Shaffer, P.E., Stahl-Sheaffer Engineers, presented the Millbrook Marsh Nature Center Preliminary/Final Land Development Plan for Council's review and approval. This plan proposes the addition of a gravel parking lot consisting of approximately 84 parking spaces, an overflow parking area, and related access drives. Vegetated swales and rain

gardens will be constructed and used to capture and treat runoff prior to being discharged off site.

Mr. Ron Woodhead, Director of Centre Region Parks and Recreation, was present and stressed that a better pedestrian connection would be beneficial, although the slope of the land was an obstacle.

Council suggested 1) an opening to the parking lot closer to E. College Avenue so that pedestrians and bikers could get off the roadway; and 2) planting vegetation in the swales.

Ms. Nancy Records, 517 Puddintown Road, asked if any additional paving would be required when future buildings were proposed and constructed; and Mr. Woodhead replied that the plan was not to have this paved.

Mr. Koll moved to approve the Millbrook Marsh Nature Center Preliminary/Final Land Development Plan, dated July 9, 2013, last revised October 14, 2013, with the following condition:

1. Obtain all required signatures on the plan.

Ms. Shoemaker seconded the motion.

Motion carried unanimously.

P-2 The Pennsylvania State University IM Building Addition and Renovation Phase II Preliminary/Final Land Development; Tax Parcel 19-003-100-0000

Mr. Richard Manning, P.E., Sweetland Engineering, introduced Mr. Marv Bevan, PSU Project Manager, before presenting The Pennsylvania State University IM Building Addition and Renovation Phase II Preliminary/Final Land Development Plan. This plan proposes a Phase II building addition and renovations to the Intramural (IM) Building located immediately northwest of the intersection of University Drive and Curtin Road in College Township. The building addition will measure 47,925 square feet, which will include new gymnasium space, locker room renovation, gym 2 renovation, and completion of the indoor running track. There will also be a new loading area access, sidewalks, and regrading north of the building.

Council 1) noted an incorrect gross square footage number on sheet 4, asking that this be corrected; and 2) thanked the developer for including parking spaces for motorcycles.

Mr. Koll moved to approve the PSU IM Building Addition and Renovation Phase II Land Development Plan, dated September 16, 2013, last revised October 24, 2013, with the following conditions:

- 1. Obtain all required signatures on the plan;**
 - 2. Staff reviews and agrees to the revised location of the electrical transformer and motorcycle scooter parking; and**
 - 3. Correct the gross square footage number on sheet 4 to read “47,925 gross square feet”.**
- Ms. Shoemaker seconded the motion.
Motion carried unanimously.**

**P-3 Centre LifeLink Parking Expansion Preliminary/Final Land Development Plan;
Tax Parcel 19-003-100-0000**

In written communication to College Township, dated November 6, 2013, Mr. Mark Torretti, Project Manager, Penn Terra Engineering, requested a 35-day time extension to meet the approval conditions for the Centre LifeLink EMS Final Land Development Plan, which is set to expire on December 4, 2013.

**Mr. Francke moved to grant a 35-day time extension to the Centre LifeLink Parking Expansion Preliminary/Final Land Development Plan for the recording of the plan.
Mr. Koll seconded the motion.
Motion carried unanimously.**

Chair Fryer moved forward agenda item NB-1, 2014 COG Budget, for the convenience of those in attendance.

NEW BUSINESS:

NB-1 COG 2014 Summary Budget; Comments

The Centre Region Council of Governments (CRCOG) General Forum forwarded to the participating municipalities the proposed 2014 CRCOG Summary Budget for municipal comments. Mr. Jim Steff, CRCOG Executive Director, was in attendance to respond to Council questions and receive comments.

Council noted that College Township would realize a 3.24% increase in its overall funding support of the CRCOG, but recognized that the agency directors did a good job of keeping within budget for 2014. Council offered its support for this proposed 2014 CRCOG Budget.

MANAGER’S UPDATE:

Mr. Adam Brumbaugh, Township Manager, presented the November 7, 2013, Manager’s Update, highlighting 1) the CTWA’s agreement to execute the lease agreement for the Oak Hall Regional Park OH-19 well; 2) the Public Services and Environmental Committee’s

meeting with PADEP and Fish and Boat Commission on the Slab Cabin Run HQ designation; and 3) events at the new Pegula Ice Arena being handled under the current amusement tax agreement with Penn State University.

CONSENT AGENDA:

- CA-1** Minutes: October 17, 2013, Regular Council Meeting.
- CA-2** Correspondence:
- /1: Letter from CATA, dtd Oct. 16, 2013, supporting the reappointment of J. Davidson to the CATA Board.
 - /2: Letter from Water Resources Monitoring Project, dtd Oc. 11, 2013, requesting 2014 pledges for WRMP.
 - /3: Letter from Spring Creek Watershed Commission, dtd Oct. 18, 2-013, regarding 2014 municipal contribution.
 - /4: Letter from Comcast, dtd Oct 18, 2013, subj: Notification of Comcast Service Change.
 - /5: Email from Tori Morris, dtd Nov. 3, 2013, regarding safety concerns on Dreibilbis Road.
- CA-3** Report: Finance Director's; YTD Sept. 30, 2013.
- CA-4** Grant Letter Approval: Centre County Hazard Mitigation Plan, Letter of Intent; Approval of.

**Ms. Shoemaker moved to approve the November 7, 2013, Consent Agenda, as presented.
Mr. Koll seconded the motion.
Motion carried unanimously.**

OLD BUSINESS:

OB-1 Parks and Recreation Committee Interview; Discussion

Mr. Adam Brumbaugh, Township Manager, reported that Council member Ms. Shoemaker and Messrs. Brumbaugh and Baker interviewed eight of the nine current appointees to the College Township Parks and Recreation Committee to solicit input aimed at enhancing the role and function of the Committee. Council offered the following comments.

- It would be beneficial to strengthen the communication between Council and the P&R Committee by offering more succinct guidance on Council's goals for the Committee and considered having a Council member attend some P&R meetings to offer Council's perspectives on specific matters, such as the expenditure of parks funds.

- In discussing how the Villas at Happy Valley fee-in-lieu of parkland funds should be utilized, Council consensus was not to focus on spending any funds on new land acquisition but preferred to direct funds to the enhancement of the recreational facilities it already owns, including bike and pedestrian paths and accessways/connections thereto. Consideration of purchasing land to fill in missing pieces of bike trails would be acceptable.
- Council requested that a Council tour of Township parks be arranged for 2014.
- Get the P&R Committee more involved in the design of the park at Limerock Terrace.
- Consider the use of interns.
- Rotate Committee chair, and have the chair make a quarterly report to Council.
- Council may consider formally remanding certain land development plans with parkland to the P&R Committee for their review and comment.

NEW BUSINESS: (Cont'd.)

NB-2 2014 Police Service Hours; Approval of

At the October 17, 2013, Regular Council Meeting, Chief T. King presented his recommendations for the 2014 Police Services Contract, which included a 1.9% increase in total hours over the 260 weekly hours allotted for 2013 to a recommendation for 2014 of 265 weekly hours. Council discussed this proposal, determined 263 weekly hours to be the acceptable amount of police coverage for College Township, and directed the Township Manager to so advise the Borough of State College.

Chair Fryer moved to approve the 2014 contract for police services at a total of 263 regular police service hours per week.

Ms. Shoemaker seconded the motion.

Motion carried unanimously.

OTHERS MATTERS:

1. Mr. Brumbaugh requested Council's consideration of the setting of a budget workshop meeting for November 18th, and Council concurred. Staff will advertise this special meeting, as required.
2. Mr. Brumbaugh advised that a request was received for support for C-NET sponsorship of broadcast programming for Penn State Campus Weather Service. This will be included in Council's review of the proposed 2014 budget.

STAFF AND ABC INFORMATIVES:

No comments on "Staff and ABC Informatives" were forthcoming.

OTHER MATTERS:

No “Other Matters” were forthcoming.

COMMITTEE REPORTS:

Public Services and Environmental Committee, November 6, 2013: Mr. Francke reported that the PS&E Committee members learned that there was no timeline associated with the approval or denial by PADEP relative to the proposed HQ-CWF/ MF designation for Slab Cabin Run. The Committee discussed how much water can be pulled out of the basin should the designation be approved and what those impacts could mean to the UAJA’s Beneficial Reuse System. The members also received notification of a recycling rebate, which will translate to monthly charges of \$15.72 per household, instead of \$15.82, for unlimited household refuse and recycling services.

ADJOURNMENT:

Hearing no further matters for discussion, Chair Fryer adjourned the November 7, 2013, College Township Council Regular Meeting at 9:06 PM.

Respectfully submitted,

Adam T. Brumbaugh

Adam T. Brumbaugh
Township Manager/Secretary