

**COLLEGE TOWNSHIP COUNCIL  
SPECIAL MEETING MINUTES  
Monday, November 9, 2015  
5:00 PM  
1481 E. College Avenue, State College, Pennsylvania**

**ATTENDED BY:**

L. Eric Bernier, Chair  
Carla Stilson  
D. Richard Francke  
W. H. Sharp

**STAFF:**

Adam T. Brumbaugh, Township Manager  
John J. Franek, Jr., Management Analyst  
Kent Baker, Township Engineer  
Robert T. Long, Jr., Finance Director  
Garry Williams, Director of Public Works

**ABSENT:**

Lynn Herman, Vice Chair

**CALL TO ORDER:**

Chair Bernier called the November 9, 2015, Special College Township Council Meeting to order at 5:15 PM. The purpose of the meeting was to conduct a review of the Draft 2016 College Township Budget.

*Chair Bernier brought forward agenda item Other Matters OM-1.*

**OM-1 Resolution R-15-17, Recognition of Ms. Bonnie Y. Spetzer, CTIDA Board**

**Mr. Sharp moved to approve Resolution R-15-17,  
Recognition of Ms. Bonnie Y. Spetzer, College Township  
Industrial Development Authority for 25 years of service.  
Mr. Francke seconded the motion.  
Motion carried unanimously.**

**NEW BUSINESS:**

**NB-1 Proposed 2016 College Township Budget Review**

Mr. Brumbaugh provided an overview of the Draft 2016 Budget document prepared by staff and distributed same to Council prior to the meeting. The presented Draft 2016 Budget detailed total General Fund revenues of \$4,839,975 and total expenditures of \$4,952,617, reflecting a year-end 2016 fund balance reserve of \$585,511.

Council reviewed in detail the Manager's budget memo, which recommended a .50 mil real estate property tax increase and \$2,000,000 financing as part of the 2016 Budget. Council questioned the Manager and staff on projected revenues and expenditures and discussed in detail capital projects included in the 2016 Budget. No substantive changes to the proposed budget document were proposed by Council.

Council also reviewed a list of non-traditional funding requests received from various non-profit organizations, both within and outside of College Township. Several requests were approved by Council for inclusion in the 2016 budget.

**COUNCIL/STAFF OTHER MATTERS:**

No additional *Other Matters* were presented.

**ADJOURNMENT:**

Hearing no additional topics for discussion, Chair Bernier called for a motion to adjourn; and Mr. Sharp so moved. Chair Bernier adjourned the meeting at 9:10 PM.

Respectfully submitted,

*Adam T. Brumbaugh*

Adam T. Brumbaugh  
Township Manager/Secretary