

College Township Water Authority
REGULAR MEETING MINUTES
December 11, 2013

Members

Present: Martin McGann, Chairman
Richard Harris, Treasurer
Joe Fao, Vice Chairman

Staff

Present: Adam Brumbaugh, Manager
Lucy Beman, Asst. Secretary
Cristin Long, Solicitor, McQuaide,
Blasko Attorneys-at-Law
Robert Long, Finance Director
Joseph Fedeli, Auditor, Fedeli, Snyder
Carothers Firm LLC
Kim Mazur, Entech Engineering

Absent: Michael Grutzeck, Secretary

CALL TO ORDER: At 7:02 p.m., Chairman McGann called to order the Wednesday, December 11, 2013 regular meeting of the College Township Water Authority.

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Mr. Harris moved to approve the Wednesday, November 6, 2013 regular meeting minutes of the College Township Water Authority. Vice Chairman Fao seconded. Motion carried unanimously.

Vice Chairman Fao moved to approve the Wednesday, December 4, 2013 special meeting minutes of the College Township Water Authority. Mr. Harris seconded. Motion carried unanimously.

OPERATIONS UPDATE-STAFF: (1) Mr. Brumbaugh informed the Water Authority members that two leaks were repaired on Spring Lea Dr & Hillview Avenue.

FINANCE REPORT-STAFF:

A. **FINANCE REPORT** - Mr. Long provided the Finance Report ending October 31, 2013 to the Authority members. There were no questions from the Authority members.

OLD BUSINESS:

OB-1 – LEASE AGREEMENT WITH CTWA/CRPRA – Solicitor Long updated the Authority members on the draft lease agreement that the two remaining items (1) 120 day time frame and (2) the \$5,000 reimbursement have been taken care of in the agreement. Vice Chairman Fao moved to authorize the chairman to sign the lease agreement contingent upon the recording of all required documents. Mr. Harris seconded. Motion carried unanimously.

NEW BUSINESS:

NB-1- 2014 BUDGET RESOLUTION #R13-13 – Mr. Brumbaugh informed The College Township Water Authority members that the Finance Committee met and reviewed the 2014 budget. Vice Chairman Fao moved to adopt Resolution #R13-13 adopting the 2014 College Township Water Authority Budget. Mr. Harris seconded. Motion carried unanimously.

NB-2 - 2014 RATE SCHEDULE RESOLUTION #R13-14 – Mr. Harris moved to adopt Resolution #R13-14 Water Rate Schedule. Vice Chairman Fao seconded. Motion carried unanimously.

NB-3 – 2014 MEETING SCHEDULE – Vice Chairman Fao moved to approve the Meeting Schedule for 2014 as presented. Mr. Harris seconded. Motion carried unanimously.

ENGINEER'S REPORT: Mr. Mazur reported that (1) Oak Hall Park – Prepared information to present the award for OH-19 project to Spearly Construction. (2) Annual Bond Report – report required by the Trustee. (3) DEP – Monitoring Waivers – Prepared and submitted renewal applications for monitoring waivers.

SOLICITOR REPORT: Solicitor Long had no additional items to report.

SUB-COMMITTEE REPORT: Mr. Harris informed the Authority members that the Engineering Committee discussed projects for the 2014 Budget.

DISBURSEMENT FROM BOND REDEMPTION AND IMPORVEMENT FUND (BRIF):

Vice Chairman Fao moved to approve BRIF #41 in the amount of \$2,597.72 and adopt Resolution No. 13-12. Mr. Harris seconded. Motion carried unanimously.

Vice Chairman Fao moved to approve BRIF #42 in the amount of \$25,875.00 and adopt Resolution No. 13-12. Mr. Harris seconded. Motion carried unanimously.

OTHER MATTERS: None.

CORRESPONDENCE:

1. CTWA Letter to Danelle Laflower – water rates.
2. CTWA Letter to Boalsburg Fire Company – 5” Storz connectors request.

INFORMATIVES: (1) College Township Water Authority Engineering Notes – 11/6/13, and (2) Letter to EPA – Reduction of Lead in Drinking Water Act to Fire Hydrants.

ADJOURNMENT:

Mr. Harris moved to adjourn the December 11, 2013 meeting of the College Township Water Authority at 8:00 p.m. Vice Chairman Fao seconded. Motion carried unanimously to adjourn.

Respectfully submitted,

Adam Brunbaugh

Adam Brumbaugh, Recording Secretary